

# REPUBLIC OF SOUTH SUDAN



Ministry of Finance and Planning



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## PPDAA

Public Procurement &  
Disposal of Assets Authority

## EXAMPLES OF FILLED IN PROCEDURAL FORMS

*Trial Edition* July 2026



Value for Money



Fairness



Transparency



Competition



Integrity



Accountability

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## **Preamble to the Typical Examples of Filled-In Procedural Forms**

The typical examples of filled-in procedural forms have been prepared to assist Procuring Entities, Procurement Committees, Procurement Units, User Departments, Evaluation Committees and other officers involved in public procurement and disposal activities. They demonstrate how the standard procedural forms issued by the Public Procurement and Disposal of Assets Authority may be completed at the different stages of the procurement and disposal cycle.

The examples cover common activities such as procurement initiation, approval of procurement methods, preparation and approval of bidding documents, appointment of committees, issue of clarifications and addenda, bid evaluation, approval of contract awards, contract administration, inspection, acceptance and reporting. They are intended to promote consistency, completeness, proper authorization and maintenance of an adequate audit trail across Procuring Entities.

All names, entities, procurement references, dates, quantities, prices, decisions and signatures appearing in the filled-in examples are fictional and are included solely for guidance and training. They shall not be copied into an actual procurement record without being replaced by accurate information relating to the procurement or disposal process concerned.

The examples are illustrative and do not replace the official blank procedural forms, the Public Procurement and Disposal of Assets Act, its Regulations, standard bidding documents or guidelines issued by the Authority. Procuring Entities shall obtain and use the latest approved procedural forms available on the [PPDAA Procedural Forms webpage](#).

Where a filled-in example differs from a current official form, the current form published by the Authority shall prevail. Officers completing a form remain responsible for verifying that the information entered is complete, accurate, supported by appropriate documentation and approved by the competent authority.

The examples should be adapted to the type, value, complexity and circumstances of each procurement or disposal requirement. Any alteration to an official form shall be made only where permitted and shall not remove mandatory information, approvals, declarations, certifications or accountability controls.

The examples may also be used for training, induction, revision exercises and institutional capacity development. They should be read together with the relevant part of this Manual and the applicable procurement or disposal procedures.

## JUBA MUNICIPAL INFRASTRUCTURE AUTHORITY

[SAMPLE LOGO]

### STANDARD LETTER FOR APPOINTMENT OF PROCUREMENT COMMITTEE CHAIRPERSON

Ref No: **AO/PC/07/2026**  
To: **Dr. James Wani**  
Position: **Director of Administration**  
Date: **16 July 2026**

Dear **Dr. Wani**,

I wish to appoint you to be **the Chairperson** of the Procurement Committee for **Juba Municipal Infrastructure Authority** pursuant to Section 26(1) of the Public Procurement and Disposal of Assets Act 2018.

The terms and conditions of this appointment shall be in accordance with Section 27 of the Public Procurement and Disposal of Assets Act 2018 and its Regulations 2024. To perform the functions stipulated in Section 27 of the Act, you are requested to:

- (a) Sign and return the enclosed copy of this letter confirming your acceptance of the duties and obligations described within.
- (b) Ensure you abide by the requirements of the Public Procurement and Disposal of Assets Act 2018, its Regulations 2024, the guidelines, and other procurement and disposal implementation tools issued from time to time by the Public Procurement and Disposal of Public Assets Authority (PPDAA).

The term of this appointment shall be **two years** effective from **16 July 2026**.

Your appointment shall be based on performance and subject to the conditions detailed in the Act and its Regulations.

Yours faithfully,

**Grace Lado**

*[Signed]*

**Accounting Officer**

**Juba Municipal Infrastructure Authority**

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#### ACCEPTANCE OF APPOINTMENT

I, **Dr. James Wani**, confirm acceptance of my appointment as **Chairperson** of the Procurement Committee and promise to discharge my duties in accordance with the Act, the Regulations, Guidelines, and other procurement and disposal implementation tools issued by the PPDAA.

**Name:** **Dr. James Wani**

**Date:** **16 July 2026**

**Signature:** *[Signed]*

**JUBA MUNICIPAL INFRASTRUCTURE AUTHORITY**

**[SAMPLE LOGO]**

**STANDARD FORM OF NOTIFICATION TO THE PPDA OF THE COMPOSITION OF PROCUREMENT  
COMMITTEE**

**Ref No: AO/PC/08/2026**

Executive Director  
Public Procurement and Disposal of Assets Authority  
Juba, South Sudan

**Date: 16 July 2026**

Dear Executive Director,

In accordance with Section 26(4) of the Public Procurement and Disposal of Assets Act 2018, I hereby submit to you the names of the Members of the Procurement Committee for the **Juba Municipal Infrastructure Authority**, appointed in accordance with Section 26(1) of the same Act.

| Ser No. | Name of the Member  | Position in the Committee | Position within the Procuring Entity |
|---------|---------------------|---------------------------|--------------------------------------|
| 1.      | Dr. James Wani      | <b>Chairperson</b>        | Director of Administration           |
| 2.      | Ms. Mary Achol Deng | Member                    | Director of Finance                  |
| 3.      | Mr. Peter Loku      | Member                    | Director of Engineering              |
| 4.      | Ms. Rose Nyibany    | Member                    | Head of Legal Services               |
| 5.      | Mr. Samuel Mabor    | Member                    | Head of Planning and Budget          |
| 6.      | Ms. Agnes Kiden     | Member/Secretary          | Senior Procurement Officer           |

The term of this appointment shall be **two years** effective from **16 July 2026**.

**Grace Lado**

*[Signed]*

**Accounting Officer**

Juba Municipal Infrastructure Authority

## RECOMMENDATION OF MEMBERSHIP OF EVALUATION COMMITTEE

[For Approval by Accounting Officer]

Name of the Procuring Entity: **Juba Municipal Infrastructure Authority**

Bid No.: **JMIA/GOODS/NCB/004/2026**

Subject of Procurement: **Supply and Delivery of Solar-Powered Street Lights**

Method of Procurement: **Open Competitive Bidding — National**

The Public Procurement and Disposal of Assets Unit recommends the following persons for appointment to the Evaluation Committee for the above-referenced bid, pursuant to Section 33(2) of the Public Procurement and Disposal of Assets Act 2018.

| S/No. | Name of Member       | Position                       | Department              | Reason for Selection                                                                                         |
|-------|----------------------|--------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------|
| 1.    | Eng. Daniel Oyet     | Chairperson                    | Infrastructure Projects | Senior electrical engineer with relevant technical expertise and no membership of the Procurement Committee. |
| 2.    | Ms. Lucia Nakas      | Technical Member               | Engineering Services    | Quantity-surveying expertise relevant to specifications, quantities, and price analysis.                     |
| 3.    | Mr. John Garang Akol | Financial Member               | Accounts                | Financial-analysis expertise for pricing, taxes, arithmetic checks, and financial capacity.                  |
| 4.    | Ms. Sarah Lokiru     | Legal Member                   | Legal Services          | Legal and contractual expertise for reviewing eligibility, compliance, and proposed contract terms.          |
| 5.    | Mr. David Lemi       | User Department Representative | Urban Services          | Operational knowledge of street-lighting requirements and representation of the user department.             |

The Evaluation Committee **has** been approved.

If the Accounting Officer has not approved the recommendation of the Public Procurement and Disposal of Assets Unit, the members appointed by the Accounting Officer shall be listed below.

| S/No. | Name of Member                                          | Position | Department | Reason for Selection |
|-------|---------------------------------------------------------|----------|------------|----------------------|
| —     | Not applicable — the recommendation above was approved. | —        | —          | —                    |

We certify that the above members have been appointed by the Accounting Officer to constitute the Evaluation Committee for the above-referenced bid.

Head of Public Procurement and Disposal of Assets Unit

Signature: [Signed]

Name: **Ms. Agnes Kiden**

Date: **16 July 2026**

Accounting Officer

Signature: [Signed]

Name: **Ms. Grace Lado**

Date: **16 July 2026**

## JUBA MUNICIPAL INFRASTRUCTURE AUTHORITY

[SAMPLE LETTERHEAD / LOGO]

### STANDARD LETTER FOR APPOINTMENT OF MEMBERS OF THE EVALUATION COMMITTEE

**Ref No:** AO/EC/009/2026  
**To:** Eng. Daniel Oyet  
**Position:** Senior Electrical Engineer, Infrastructure Projects  
**Date:** 16 July 2026

Dear Eng. Oyet,

Pursuant to Section 33(2) of the Public Procurement and Disposal of Assets Act 2018, I wish to appoint you to be **the Chairperson** of the Evaluation Committee for Bid No. JMIA/GOODS/NCB/004/2026 — Supply and Delivery of Solar-Powered Street Lights for Juba Municipal Infrastructure Authority.

The terms and conditions of this appointment shall be in accordance with Section 33 of the Public Procurement and Disposal of Assets Act 2018 and its Regulations 2024.

The evaluation of the bid shall be generally guided by the Public Procurement and Disposal of Assets Act 2018 and its Regulations 2024, and the evaluation guidelines issued by the Public Procurement and Disposal of Assets Authority. Specific evaluation requirements for the bid shall be those stipulated in the relevant sections of the Bid Document.

The term of this appointment shall be **fourteen (14) calendar days** from the date of this appointment and shall apply only to the procurement identified above.

Prior to the evaluation of the bid, you shall be required to sign the Code of Ethical Conduct in Business prepared by the PPDA, confirming that you do not have a conflict of interest in the procurement requirement.

To perform these functions, you are requested to sign and return the enclosed copy of this letter confirming your receipt and acceptance of the duties and obligations described herein.

**Grace Lado**

[Signed]

**Accounting Officer**

Juba Municipal Infrastructure Authority

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#### ACCEPTANCE OF APPOINTMENT

I, **Eng. Daniel Oyet**, confirm acceptance of my appointment as **Chairperson** of the Evaluation Committee and promise to discharge my duties in accordance with the Act, the Regulations, Guidelines, and other procurement and disposal implementation tools issued by the PPDA.

**Name:** Eng. Daniel Oyet

**Date:** 16 July 2026

**Signature:** [Signed]

## JUBA MUNICIPAL INFRASTRUCTURE AUTHORITY

[SAMPLE LETTERHEAD / LOGO]

### STANDARD LETTER FOR APPOINTMENT OF MEMBERS OF THE VERIFICATION AND INSPECTION COMMITTEE

**Ref No:** AO/VIC/012/2026  
**To:** Ms. Helen Ajak  
**Position:** Quality Assurance Officer  
**Date:** 20 August 2026

Dear Ms. Ajak,

Pursuant to Section 25(3) of the Public Procurement and Disposal of Assets Act 2018 and Regulation 155 of the Public Procurement and Disposal of Assets Regulations 2024, I wish to appoint you as **the Chairperson** of the Verification and Acceptance Committee for Contract No. JMIA/GOODS/004/2026 — Supply, Delivery and Installation of 250 Solar-Powered Street Lights for Juba Municipal Infrastructure Authority.

The Committee is required to inspect the goods and related installation services received by the Procuring Entity and to count and verify the goods in order to ascertain whether they are correct, complete, undamaged, and compliant with the Contract. Inspection may be conducted at the Procuring Entity's premises or at another site specified in the Contract.

The inspection and verification shall be governed by the Contract, the approved Schedule of Requirements, the technical specifications, the delivery documents, and any applicable inspection and testing requirements.

The term of this appointment shall be **ten (10) working days** from the date of this appointment and shall apply only to the contract identified above.

In order to perform these functions, you are requested to sign and return the enclosed copy of this letter confirming your receipt and acceptance of the duties and obligations described herein.

**Grace Lado**

[Signed]

**Accounting Officer**

Juba Municipal Infrastructure Authority

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#### ACCEPTANCE OF APPOINTMENT

I, **Ms. Helen Ajak**, confirm acceptance of my appointment as **Chairperson** of the Verification and Acceptance Committee and promise to discharge my duties in accordance with the Act, the Regulations, Guidelines, the Contract, and other procurement and disposal implementation tools issued by the PPDA.

**Name:** Ms. Helen Ajak

**Date:** 20 August 2026

**Signature:** [Signed]

## PROCUREMENT REQUISITION

[For Submission to Procurement Unit]

**Name of the Procuring Entity:** Juba Municipal Infrastructure Authority

**Type of Procurement:** Goods with Related Installation Services

**Subject of Procurement:** Supply, Delivery and Installation of 250 Solar-Powered Street Lights

**User Department:** Urban Services Department

**Date Required:** 30 April 2026

| Item No.                   | Description<br>[Detailed requirement/specification]                                                                                                                        | Quantity | Unit of measure | Estimated unit cost (USD) | Estimated total cost (USD) |
|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------|---------------------------|----------------------------|
| 1                          | Integrated 120W LED solar street-light set, including solar panel, LiFePO4 battery, controller, luminaires, mounting brackets and accessories; minimum five-year warranty. | 250      | Set             | 850.00                    | 212,500.00                 |
| 2                          | Hot-dip galvanized steel pole, 9 metres, complete with outreach arm, base plate, anchor bolts and anti-corrosion treatment.                                                | 250      | Each            | 350.00                    | 87,500.00                  |
| 3                          | Installation, testing and commissioning, including foundations, erection, cabling, alignment, site clean-up and user orientation.                                          | 250      | Site/Unit       | 180.00                    | 45,000.00                  |
| 4                          | Spare-parts and maintenance toolkit: replacement controllers, LED modules, connectors, fuses, fasteners and specialist tools.                                              | 1        | Lot             | 15,000.00                 | 15,000.00                  |
| Estimated Total Cost (USD) |                                                                                                                                                                            |          |                 |                           | 360,000.00                 |

### Fund Availability

| Vote No.      | Programme/Project                          | Item                                             | Available Balance (USD) |
|---------------|--------------------------------------------|--------------------------------------------------|-------------------------|
| JMIA-2026-041 | Urban Infrastructure Improvement Programme | Solar Street-Lighting Equipment and Installation | 425,000.00              |

The signatures below certify the confirmation of need, authorization to proceed with procurement, and confirmation of funding.

| Confirmation of Need (User Department — Originating Officer) | Approval to Proceed with Procurement (Authorizing Officer — Head of Department) | Confirmation of Funding (Accounting Officer) |
|--------------------------------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------|
| Signature: <i>[Signed]</i>                                   | Signature: <i>[Signed]</i>                                                      | Signature: <i>[Signed]</i>                   |
| Name: Mr. David Lemi                                         | Name: Ms. Monica Pitia                                                          | Name: Ms. Grace Lado                         |
| Position: Street-Lighting Supervisor                         | Position: Director, Urban Services                                              | Position: Accounting Officer                 |
| Date: 15 February 2026                                       | Date: 15 February 2026                                                          | Date: 16 February 2026                       |

*Note: Any attachments must be signed by the appropriate authority.*

## REQUEST FOR APPROVAL OF PROCUREMENT/SELECTION METHOD

[For Submission to Procurement Committee]

**Name of the Procuring Entity:** Juba Municipal Infrastructure Authority

**Bid Identification No.:** JMIA/GOODS/NCB/004/2026

**Subject of Procurement:** Supply, Delivery and Installation of 250 Solar-Powered Street Lights

| No. | Information Required                                                                                      | Completed Response                                                                                                                               |
|-----|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Was the procurement included in the Annual Procurement Plan (APP)?                                        | YES                                                                                                                                              |
|     | If yes, which method was approved in the APP?                                                             | Open Competitive Bidding — National                                                                                                              |
|     | If no, which method is being requested?                                                                   | Not applicable                                                                                                                                   |
|     | If the method differs from the APP, state the reasons for the change.                                     | Not applicable — no change from the approved APP method.                                                                                         |
| 2.  | Estimated value (currency and amount).                                                                    | USD 360,000.00 (United States Dollars Three Hundred Sixty Thousand only)                                                                         |
| 3.  | Source(s) of funding.                                                                                     | Government of the Republic of South Sudan development budget; Vote JMIA-2026-041, Urban Infrastructure Improvement Programme.                    |
| 4.  | Is the procurement subject to the Public Procurement and Disposal of Assets Act 2018 and its Regulations? | YES                                                                                                                                              |
|     | If no, state the applicable agreement and procedures.                                                     | Not applicable                                                                                                                                   |
| 5.  | Use of any Third-Party Procurement Agent.                                                                 | NO                                                                                                                                               |
|     | If yes, give details: name, precise role, contractual arrangements and costs.                             | Not applicable                                                                                                                                   |
| 6.  | Any other relevant information.                                                                           | Funds have been confirmed. The signed procurement requisition, technical specifications, cost estimate and draft delivery schedule are attached. |

**Document attached:** PPDAA Form No. 06 — Procurement Requisition from the User Department.

The Procurement Committee approves **Open Competitive Bidding — National** as the method of procurement.

The information contained in this form and the attached documents is complete, true and accurate and complies with the Public Procurement and Disposal of Assets Act 2018 and the Public Procurement and Disposal of Assets Regulations 2024.

**Secretary of the Procurement Committee**

**Chairperson of the Procurement Committee**

**Signature:** [Signed]

**Signature:** [Signed]

**Name:** Ms. Agnes Kiden

**Name:** Dr. James Wani

**Date:** 20 February 2026

**Date:** 20 February 2026

# REQUEST FOR APPROVAL OF BIDDING DOCUMENT/REQUEST FOR PROPOSAL AND BID NOTICE/SHORTLIST

[For Submission to Procurement Committee]

**Name of the Procuring Entity:** Juba Municipal Infrastructure Authority

**Bid Identification No.:** JMIA/GOODS/NCB/004/2026

**Subject of Procurement:** Supply, Delivery and Installation of 250 Solar-Powered Street Lights

## SUBMISSION INFORMATION

| No. | Information Required                                                                                | Completed Submission                                                                                                                                                                                        |
|-----|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Officers involved in preparation of the Statement of Requirements/specifications/Terms of Reference | Eng. Rebecca Nyandeng — Senior Electrical Engineer; Mr. David Lemi — Street-Lighting Supervisor                                                                                                             |
| 2.  | All officers involved in preparation of the bidding document/request for proposal                   | Ms. Agnes Kiden — Head, Procurement and Disposal Unit; Mr. Paul Taban — Procurement Officer; Ms. Rachel Anyang — Legal Counsel                                                                              |
| 3.  | Contract type stated in the bidding document/request for proposal and reason for selection          | Fixed-price goods contract with related installation services. Selected to place single-point responsibility on the supplier and provide price certainty for clearly defined quantities and specifications. |
| 4.  | Proposed date of publication of the bid notice or issue of invitation to shortlisted firms          | 1 March 2026                                                                                                                                                                                                |
| 5.  | Proposed date for issue of the bidding document/collection of the RFP                               | 1 March 2026; documents available electronically and from the Procurement Unit until 30 March 2026                                                                                                          |
| 6.  | Is the bidding document to be sold? If yes, state the proposed price.                               | <b>NO — the bidding document will be issued free of charge.</b>                                                                                                                                             |
| 7.  | Is a pre-bid meeting required? If yes, give date, time and venue.                                   | <b>YES — 12 March 2026 at 10:00 a.m., JMIA Main Conference Hall, Juba, followed by a site visit.</b>                                                                                                        |
| 8.  | Any other relevant information                                                                      | Bid submission deadline: 31 March 2026 at 10:00 a.m. Bid opening will take place immediately afterward at the same venue. Bid validity: 120 calendar days.                                                  |

## Documents Attached

**1. Pre-qualification and Expression of Interest Evaluation Report:** Not applicable | **2. Draft Invitation to Bid Notice:** Attached | **3. Draft Bidding Document:** Attached | **4. Approved technical specifications and delivery schedule:** Attached

**Date of Submission:** 24 February 2026

**Date Approved:** 26 February 2026

The bidding document and bid notice have been **APPROVED**.

The information contained in this form and the attached documents is complete, true and accurate and complies with the Public Procurement and Disposal of Assets Act 2018 and the Public Procurement and Disposal of Assets Regulations 2024.

**Secretary of the Procurement Committee**

**Chairperson of the Procurement Committee**

**Signature:** [Signed]

**Signature:** [Signed]

**Name:** Ms. Agnes Kiden

**Name:** Dr. James Wani

**Date:** 26 February 2026

**Date:** 26 February 2026

## REQUEST FOR APPROVAL OF PRE-QUALIFICATION DOCUMENT

[For Submission to the Procurement Committee]

Name of the Procuring Entity: **Juba Municipal Infrastructure Authority**

Bid ID No.: **JMIA/WORKS/PQ/002/2026**

Subject of Procurement: **Pre-qualification for Construction of Municipal Drainage Channels and Flood-Control Works**

### SUBMISSION INFORMATION

| No. | Submission Requirement                                                                        | Completed Information                                                                                                                                                                                                                                                                              |
|-----|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Names and positions of all officers involved in preparation of the Pre-qualification Document | Ms. Agnes Kiden — Head, Procurement and Disposal Unit; Mr. Paul Taban — Procurement Officer; Eng. Rebecca Nyandeng — Senior Civil Engineer; Ms. Rachel Anyang — Legal Counsel                                                                                                                      |
| 2.  | Proposed date of publication of the pre-qualification notice                                  | 5 April 2026                                                                                                                                                                                                                                                                                       |
| 3.  | Proposed date of release of the pre-qualification document                                    | 5 April 2026                                                                                                                                                                                                                                                                                       |
| 4.  | Any other relevant information                                                                | Applications will close on 4 May 2026 at 10:00 a.m. Clarification requests must be received by 20 April 2026. Applicants will be assessed on eligibility, similar works experience, financial capacity, personnel, equipment, litigation history, and health, safety and environmental capability. |

### Documents Attached

1. Draft Invitation to Pre-qualify: **Attached**
2. Draft Pre-qualification Document: **Attached**
3. Draft evaluation and qualification criteria: **Attached**

Date of Submission: **30 March 2026**

Date Approved: **2 April 2026**

The Pre-qualification Document is **APPROVED**.

The information contained in this form and the attached documents is complete, true and accurate and complies with the Public Procurement and Disposal of Assets Act 2018 and the Public Procurement and Disposal of Assets Regulations 2024.

| Secretary of the Procurement Committee | Chairperson of the Procurement Committee |
|----------------------------------------|------------------------------------------|
| Signature: <b>[Signed]</b>             | Signature: <b>[Signed]</b>               |
| Name: <b>Ms. Agnes Kiden</b>           | Name: <b>Dr. James Wani</b>              |
| Date: <b>2 April 2026</b>              | Date: <b>2 April 2026</b>                |

## STANDARD FORM FOR ISSUING CLARIFICATIONS TO BIDS

**Name of the Procuring Entity:** Juba Municipal Infrastructure Authority

**Bid Identification No.:** JMIA/GOODS/NCB/004/2026

**Subject of Procurement:** Supply, Delivery and Installation of 250 Solar-Powered Street Lights

| No. | Brief Description of Clarification Requested by the Bidder                                                                                                                                 | Response by the Procuring Entity                                                                                                                                                                                                                 |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Please confirm the minimum luminous output required for each 120W LED solar street-light unit. The technical specification states the wattage but does not state the minimum lumen output. | Each proposed luminaire shall be rated at 120W and provide a minimum maintained luminous output of 15,000 lumens. Bidders shall submit a manufacturer's data sheet and photometric test information with the Bid.                                |
| 2.  | The Bid Data Sheet indicates delivery within 60 calendar days, while the Delivery Schedule permits 90 calendar days. Which period applies?                                                 | The correct completion period is 90 calendar days from the Effective Date of the Contract. The reference to 60 calendar days in the Bid Data Sheet is corrected through Addendum No. 1.                                                          |
| 3.  | Is attendance at the pre-bid meeting and site visit mandatory for a Bid to be considered responsive?                                                                                       | No. Attendance is strongly encouraged but is not mandatory. A Bid will not be rejected solely because the Bidder did not attend. Each Bidder remains responsible for obtaining all information necessary to prepare its Bid.                     |
| 4.  | Does the five-year warranty apply only to the LED luminaire or to the complete solar street-light system, including the battery, panel and controller?                                     | The minimum five-year warranty applies to the complete solar street-light system, including the luminaire, solar panel, battery, controller and associated supplied components. The warranty starts on the date of acceptance and commissioning. |

### Amendments to the Bidding Document arising from the clarifications

Addendum No. 1 dated 15 March 2026 amends the Bid Data Sheet to replace the 60-calendar-day delivery period with 90 calendar days. It also inserts a minimum maintained luminous output of 15,000 lumens for each 120W LED luminaire. All other provisions remain unchanged.

### Preparation, Authorization and Distribution Certification

| Prepared By                                        | Authorized By                                           | Distribution Certified By                               |
|----------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------|
| <b>Name:</b> Mr. Paul Taban                        | <b>Name:</b> Ms. Agnes Kiden                            | <b>Name:</b> Ms. Agnes Kiden                            |
| <b>Designation:</b><br>Procurement Officer         | <b>Designation:</b> Head, Procurement and Disposal Unit | <b>Designation:</b> Head, Procurement and Disposal Unit |
| <b>Signature/Date:</b> [Signed]<br>— 15 March 2026 | <b>Signature/Date:</b> [Signed] — 15 March 2026         | <b>Signature/Date:</b> [Signed] — 15 March 2026         |

**Certification:** The clarifications and Addendum No. 1 were sent simultaneously by email on 15 March 2026 to every Bidder that had obtained the Bidding Document and were also posted at the official procurement notice point.

## REQUEST FOR APPROVAL OF ADDENDUM TO BIDDING DOCUMENT

[For Submission to Procurement Committee]

Name of the Procuring Entity: **Juba Municipal Infrastructure Authority**

Bid Identification No.: **JMIA/GOODS/NCB/004/2026**

Subject of Procurement: **Supply, Delivery and Installation of 250 Solar-Powered Street Lights**

### SUBMISSION INFORMATION

| No. | Submission Requirement                                                                | Completed Information                                                                                                                                                                                                                                |
|-----|---------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | How many times, if any, has the Bidding Document been amended previously?             | None. This is the first proposed amendment and will be issued as Addendum No. 1.                                                                                                                                                                     |
| 2.  | Describe the proposed addendum to the Bidding Document/Request for Proposals.         | Amend the Bid Data Sheet to change the delivery and completion period from 60 to 90 calendar days; insert a minimum maintained luminous output of 15,000 lumens for each 120W LED luminaire; and extend the bid-submission deadline to 7 April 2026. |
| 3.  | Reason(s) for the addendum                                                            | To resolve an inconsistency between the Bid Data Sheet and Delivery Schedule, provide a measurable minimum lighting-performance requirement, and give bidders adequate time to reflect the amendments in their bids.                                 |
| 4.  | State the issue date of the Bidding Document and the original tender-submission date. | Bidding Document issued: 1 March 2026. Original bid-submission deadline: 31 March 2026 at 10:00 a.m.                                                                                                                                                 |
| 5.  | If the deadline for submission is extended, state the new date.                       | New bid-submission deadline: 7 April 2026 at 10:00 a.m. Bid opening will take place immediately afterward at the JMIA Main Conference Hall.                                                                                                          |
| 6.  | Any other relevant information                                                        | Addendum No. 1 will be sent simultaneously to every bidder that obtained the Bidding Document and posted at the official procurement notice point. Bidders must acknowledge receipt. All other provisions remain unchanged.                          |

### Documents Attached

1. **Draft Addendum No. 1 to the Bidding Document:** Attached and available from the Secretary to the Procurement Committee

2. **Bidding Document and all previous addenda:** Original Bidding Document attached; no previous addenda

Date of Submission: **14 March 2026**

Date Approved: **15 March 2026**

The addendum to the Bidding Document has been **APPROVED**.

The information contained in this form and the attached documents is complete, true and accurate and complies with the Public Procurement and Disposal of Assets Act 2018 and the Public Procurement and Disposal of Assets Regulations 2024.

| Secretary of the Procurement Committee | Chairperson of the Procurement Committee |
|----------------------------------------|------------------------------------------|
| Signature: <i>[Signed]</i>             | Signature: <i>[Signed]</i>               |
| Name: <b>Ms. Agnes Kiden</b>           | Name: <b>Dr. James Wani</b>              |
| Date: <b>15 March 2026</b>             | Date: <b>15 March 2026</b>               |

## SUMMARY SUBMISSION TO THE PROCUREMENT COMMITTEE FOR APPROVAL OF AWARD OF CONTRACT FOR PROCUREMENT OF WORKS

MEETING NO. **PC/07/2026** — ORDINARY MEETING OF THE PROCUREMENT COMMITTEE OF **JUBA MUNICIPAL INFRASTRUCTURE AUTHORITY** FOR THE YEAR **2026**

RE: BID **JMIA/WORKS/OCB/006/2026** FOR THE **CONSTRUCTION OF MUNICIPAL DRAINAGE CHANNELS AND FLOOD-CONTROL WORKS**

### 1.0 FINANCING ARRANGEMENTS

1.1 The Juba Municipal Infrastructure Authority has allocated **SSP 4,500,000,000** toward the cost of the **Construction of Municipal Drainage Channels and Flood-Control Works**. Part of these funds will be applied to eligible payments under the resulting works contract.

### 2.0 INVITATION FOR BIDS

2.1 The Invitation for Bids was advertised through the following media:

| No. | Newspaper/Website                      | Publication Date |
|-----|----------------------------------------|------------------|
| 1.  | Juba Monitor newspaper                 | 5 June 2026      |
| 2.  | The Dawn newspaper                     | 6 June 2026      |
| 3.  | PPDAA procurement portal               | 5 June 2026      |
| 4.  | JMIA official website and notice board | 5 June 2026      |

2.2 The following **six (6)** contractors obtained the Bidding Document:

| S/N | Name of Contractor                | Country     |
|-----|-----------------------------------|-------------|
| 1.  | Nile Builders South Sudan Ltd     | South Sudan |
| 2.  | Equatoria Civil Works Ltd         | South Sudan |
| 3.  | White Nile Infrastructure Co. Ltd | South Sudan |
| 4.  | Sunrise Construction Ltd          | South Sudan |
| 5.  | East Africa Engineering Ltd       | Kenya       |
| 6.  | Green Valley Contractors Ltd      | Uganda      |

### 3.0 SUBMISSION AND OPENING OF BIDS

3.1 Five (5) Bids were received and opened on **7 July 2026 at 10:15 a.m.** by the JMIA Bid Opening Committee:

| Bid No. | Name of Bidder                    | Bid Price Read Out (SSP) | Bid Security                     |
|---------|-----------------------------------|--------------------------|----------------------------------|
| 1       | Nile Builders South Sudan Ltd     | 3,980,000,000            | Submitted; valid and compliant   |
| 2       | Equatoria Civil Works Ltd         | 4,125,000,000            | Submitted; valid and compliant   |
| 3       | White Nile Infrastructure Co. Ltd | 3,760,000,000            | Submitted; valid and compliant   |
| 4       | East Africa Engineering Ltd       | 4,050,000,000            | Submitted; validity only 90 days |
| 5       | Green Valley Contractors Ltd      | 3,890,000,000            | Not submitted                    |

#### 4.0 EVALUATION AND RECOMMENDATIONS

4.1 The Accounting Officer appointed the following independent Evaluation Committee members:

| No. | Name                 | Role                           | Department              |
|-----|----------------------|--------------------------------|-------------------------|
| 1.  | Eng. Daniel Oyet     | Chairperson                    | Infrastructure Projects |
| 2.  | Ms. Lucia Nakas      | Technical Member               | Engineering Services    |
| 3.  | Mr. John Garang Akol | Financial Member               | Accounts                |
| 4.  | Ms. Sarah Lokiru     | Legal Member                   | Legal Services          |
| 5.  | Mr. David Lemi       | User Department Representative | Urban Services          |

4.2 The Committee evaluated the Bids in accordance with **Section III — Evaluation and Qualification Criteria and ITB Clauses 30–37**. The principal criteria were:

- Eligibility, legal status, power of attorney, signed Letter of Bid and completeness of the Bid.
- Validity and amount of Bid Security; bid validity; acceptance of contractual terms; and absence of material deviations or reservations.
- Technical responsiveness to drawings, specifications, Bills of Quantities, construction methodology, work programme, key personnel, equipment and environmental, social, health and safety requirements.
- Arithmetic verification, correction of computational errors, application of unconditional discounts and comparison of evaluated prices in SSP.
- Post-qualification: similar works experience, average annual construction turnover, financial resources, personnel, equipment, litigation history and contract-performance record.

4.3 During preliminary examination, **two (2)** Bids were rejected:

| Bid No. | Bidder                       | Reason for Non-responsiveness                                                                                                                           |
|---------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4       | East Africa Engineering Ltd  | Bid Security was valid for 90 days instead of the required 120 days plus 28 days; the deficiency was material and could not be corrected after opening. |
| 5       | Green Valley Contractors Ltd | No Bid Security was submitted, contrary to ITB 19 and the Bid Data Sheet.                                                                               |

4.4 The following **three (3)** Bids passed preliminary examination and proceeded to detailed evaluation:

| Bid No. | Responsive Bidder                 |
|---------|-----------------------------------|
| 1       | Nile Builders South Sudan Ltd     |
| 2       | Equatoria Civil Works Ltd         |
| 3       | White Nile Infrastructure Co. Ltd |

4.5 During detailed technical evaluation, **one (1)** Bid was found non-responsive:

| Bid No. | Bidder                            | Reason for Non-responsiveness                                                                                                                                                                                                                            |
|---------|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3       | White Nile Infrastructure Co. Ltd | The Bid did not demonstrate access to the required hydraulic excavators and dewatering equipment and omitted the mandatory flood-season diversion methodology. These material technical deficiencies affected the Bidder's ability to perform the Works. |

4.6 The two remaining responsive Bids were subjected to financial evaluation. Arithmetic corrections were made as follows:

| Bid No. | Bidder                        | Arithmetic Correction                                                                                    |
|---------|-------------------------------|----------------------------------------------------------------------------------------------------------|
| 1       | Nile Builders South Sudan Ltd | Addition error in Bill No. 4: SSP 20,000,000 added. Corrected price before discount: SSP 4,000,000,000.  |
| 2       | Equatoria Civil Works Ltd     | Extension error in drainage excavation item: SSP 5,000,000 deducted. Corrected price: SSP 4,120,000,000. |

4.7 The arithmetic corrections and unconditional discounts are summarized below. All amounts are in **South Sudanese Pounds (SSP)**.

| Bidder                        | Read-out Bid Price | Computational Correction | Provisional Sums Removed | Corrected Bid Price | Discount % | Discount Amount | Corrected/Discounted Price |
|-------------------------------|--------------------|--------------------------|--------------------------|---------------------|------------|-----------------|----------------------------|
| Nile Builders South Sudan Ltd | 3,980,000,000      | +20,000,000              | 0                        | 4,000,000,000       | 2%         | 80,000,000      | 3,920,000,000              |
| Equatoria Civil Works Ltd     | 4,125,000,000      | -5,000,000               | 0                        | 4,120,000,000       | 0%         | 0               | 4,120,000,000              |

**Calculation check:** Nile Builders: SSP 3,980,000,000 + SSP 20,000,000 – SSP 80,000,000 = SSP 3,920,000,000. Equatoria Civil Works: SSP 4,125,000,000 – SSP 5,000,000 = SSP 4,120,000,000.

4.8 The responsive Bids were ranked by evaluated price as follows:

| Bid No. | Name of Bidder                | Corrected/Discounted Bid Price (SSP) | Total Evaluated Price in SSP | Ranking |
|---------|-------------------------------|--------------------------------------|------------------------------|---------|
| 1       | Nile Builders South Sudan Ltd | 3,920,000,000                        | 3,920,000,000                | 1st     |
| 2       | Equatoria Civil Works Ltd     | 4,120,000,000                        | 4,120,000,000                | 2nd     |

4.9 The lowest evaluated Bidder, **Nile Builders South Sudan Ltd**, was post-qualified under Clause **3.2 of Section III – Evaluation and Qualification Criteria** as follows:

| Post-qualification Criterion                        | Verification Finding                                                                                      | Result |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------|
| Eligibility and legal status                        | Valid registration, tax clearance, trading licence and authority to sign verified                         | PASS   |
| General and specific construction experience        | Five completed drainage/flood-control contracts; two comparable contracts above the required value        | PASS   |
| Average annual construction turnover                | Verified average turnover of SSP 6.8 billion against minimum SSP 2.5 billion                              | PASS   |
| Financial resources                                 | Verified liquid resources and credit facilities of SSP 1.15 billion against minimum SSP 500 million       | PASS   |
| Key personnel                                       | Project Manager, Civil Engineer, Quantity Surveyor, HSE Officer and Site Supervisors meet requirements    | PASS   |
| Equipment                                           | Ownership/lease evidence verified for excavators, graders, compactors, trucks, pumps and survey equipment | PASS   |
| Litigation and contract-performance history         | No disqualifying litigation, abandonment or termination identified                                        | PASS   |
| Environmental, social, health and safety capability | Acceptable preliminary management plan and qualified HSE personnel                                        | PASS   |

#### 4.10 Recommendation of the Evaluation Committee

The Evaluation Committee recommends award of the Contract to Bidder No. **1 – Nile Builders South Sudan Ltd, Plot 18, Industrial Area, Juba, South Sudan**, at a total evaluated Contract Price of **SSP 3,920,000,000 (South Sudanese Pounds Three Billion Nine Hundred Twenty Million only)**, inclusive of applicable taxes, with a completion period of **twelve (12) months** from the Commencement Date.

#### Recommended award breakdown

| Component                           | Amount (SSP)  |
|-------------------------------------|---------------|
| Corrected Bid Price before discount | 4,000,000,000 |
| Unconditional discount — 2%         | (80,000,000)  |
| Recommended Contract Price          | 3,920,000,000 |

## 5.0 SUBMISSION AND CERTIFICATION BY THE EVALUATION COMMITTEE

The Evaluation Committee submits this evaluation report and recommendation directly to the Procurement Committee for consideration and approval. No separate views or endorsement of the Procurement Committee Secretariat form part of this submission.

We certify that the evaluation was conducted impartially and in accordance with the approved Bidding Document, the disclosed evaluation and qualification criteria, the Public Procurement and Disposal of Assets Act 2018, and the Public Procurement and Disposal of Assets Regulations 2024. We further certify that we have maintained confidentiality and disclosed any actual or potential conflicts of interest.

| Name                 | Committee Role                 | Signature | Date         |
|----------------------|--------------------------------|-----------|--------------|
| Eng. Daniel Oyet     | Chairperson                    | [Signed]  | 18 July 2026 |
| Ms. Lucia Nakas      | Technical Member               | [Signed]  | 18 July 2026 |
| Mr. John Garang Akol | Financial Member               | [Signed]  | 18 July 2026 |
| Ms. Sarah Lokiru     | Legal Member                   | [Signed]  | 18 July 2026 |
| Mr. David Lemi       | User Department Representative | [Signed]  | 18 July 2026 |

Submitted to: **The Procurement Committee, Juba Municipal Infrastructure Authority**

Date of submission: **18 July 2026**

Procurement Committee meeting reference: **PC/07/2026**

## SUMMARY SUBMISSION TO THE PROCUREMENT COMMITTEE FOR APPROVAL OF AWARD OF CONTRACT FOR PROCUREMENT OF GOODS

MEETING NO. **PC/09/2026** — ORDINARY MEETING OF THE PROCUREMENT COMMITTEE OF **JUBA MUNICIPAL  
INFRASTRUCTURE AUTHORITY** FOR THE YEAR **2026**

RE: BID **JMIA/GOODS/OCB/004/2026** FOR THE **SUPPLY, DELIVERY AND INSTALLATION OF SOLAR-POWERED STREET LIGHTS**

### 1.0 FINANCING ARRANGEMENTS

1.1 The **Juba Municipal Infrastructure Authority** allocated **SSP 4,500,000,000** for the supply, delivery and installation of solar-powered street lights. The funds will cover eligible payments under the resulting goods contracts.

### 2.0 INVITATION FOR BIDS

2.1 The Bid was advertised through the following media:

| No. | Newspaper/Website             | Date         |
|-----|-------------------------------|--------------|
| 1.  | Juba Monitor newspaper        | 1 March 2026 |
| 2.  | The Dawn newspaper            | 2 March 2026 |
| 3.  | PPDAA procurement portal      | 1 March 2026 |
| 4.  | JMIA website and notice board | 1 March 2026 |

2.2 The procurement comprised **two (2) Lots**:

| Lot   | Particulars                                                                                                                         | Quantity  |
|-------|-------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Lot 1 | Central and Northern Zones: integrated 120W solar street-light systems, poles, accessories, installation, testing and commissioning | 150 units |
| Lot 2 | Southern and Eastern Zones: integrated 120W solar street-light systems, poles, accessories, installation, testing and commissioning | 100 units |

**Bidding condition:** Bidders could bid for one or both Lots. Award could be made by Lot, subject to demonstrated aggregate capacity where one Bidder was lowest evaluated for both Lots.

2.3 Six (6) suppliers obtained the Bidding Document:

| S/No. | Supplier                               | Country     |
|-------|----------------------------------------|-------------|
| 1.    | SunTech South Sudan Ltd                | South Sudan |
| 2.    | Nile Solar Solutions Ltd               | South Sudan |
| 3.    | Equatoria Energy Systems Ltd           | South Sudan |
| 4.    | East Africa Renewable Technologies Ltd | Kenya       |
| 5.    | Green Power Supplies Ltd               | Uganda      |
| 6.    | Bright Horizon Trading Co. Ltd         | South Sudan |

### 3.0 SUBMISSION AND OPENING OF BIDS

3.1 Five (5) Bids were received and opened on **7 April 2026 at 10:15 a.m.** by the JMIA Bid Opening Committee:

| Bid No. | Bidder                                 | Read-out Price — Lot 1 (SSP) | Read-out Price — Lot 2 (SSP) | Bid Security          |
|---------|----------------------------------------|------------------------------|------------------------------|-----------------------|
| 1       | SunTech South Sudan Ltd                | 2,460,000,000                | 1,680,000,000                | Valid and compliant   |
| 2       | Nile Solar Solutions Ltd               | 2,520,000,000                | 1,720,000,000                | Valid and compliant   |
| 3       | Equatoria Energy Systems Ltd           | 2,390,000,000                | Not bid                      | Valid and compliant   |
| 4       | East Africa Renewable Technologies Ltd | Not bid                      | 1,650,000,000                | Validity only 90 days |

| Bid No. | Bidder                   | Read-out Price — Lot 1 (SSP) | Read-out Price — Lot 2 (SSP) | Bid Security                             |
|---------|--------------------------|------------------------------|------------------------------|------------------------------------------|
| 5       | Green Power Supplies Ltd | 2,480,000,000                | 1,690,000,000                | Valid; manufacturer authorization absent |

#### 4.0 EVALUATION AND RECOMMENDATIONS

4.1 The Accounting Officer appointed the following independent Evaluation Committee:

| No. | Name                 | Role                           | Department              |
|-----|----------------------|--------------------------------|-------------------------|
| 1.  | Eng. Daniel Oyet     | Chairperson                    | Infrastructure Projects |
| 2.  | Ms. Lucia Nakas      | Technical Member               | Engineering Services    |
| 3.  | Mr. John Garang Akol | Financial Member               | Accounts                |
| 4.  | Ms. Sarah Lokiru     | Legal Member                   | Legal Services          |
| 5.  | Mr. David Lemi       | User Department Representative | Urban Services          |

4.2 Evaluation followed **Section III — Evaluation and Qualification Criteria and ITB Clauses 30–37**. The principal criteria were:

- Eligibility, signed Letter of Bid, power of attorney, bid validity, Bid Security and completeness.
- Technical compliance with the 120W/15,000-lumen output, battery capacity, pole specifications, warranty, delivery schedule and installation requirements.
- Manufacturer authorization, technical data sheets, delivery methodology, after-sales support, key personnel and testing arrangements.
- Arithmetic corrections, unconditional discounts and comparison of evaluated prices in SSP.
- Post-qualification: experience, turnover, financial resources, supply capacity, service facilities, personnel, contract history and aggregate capacity for multiple Lots.

#### 4.3 EVALUATION OF LOT 1 — CENTRAL AND NORTHERN ZONES (150 UNITS)

4.3.1 During preliminary evaluation, **one (1)** Bid was rejected:

| Bid No. | Bidder                   | Reason                                                                                                                              |
|---------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 5       | Green Power Supplies Ltd | Required manufacturer authorization was not submitted; the omission was material under ITB 17 and could not be cured after opening. |

4.3.2 Three (3) Bids were preliminarily responsive and underwent detailed technical evaluation:

| Bid No. | Responsive Bidder            |
|---------|------------------------------|
| 1       | SunTech South Sudan Ltd      |
| 2       | Nile Solar Solutions Ltd     |
| 3       | Equatoria Energy Systems Ltd |

4.3.3 During detailed technical evaluation, **one (1)** Bid was rejected:

| Bid No. | Bidder                       | Reason                                                                                                                                   |
|---------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| 3       | Equatoria Energy Systems Ltd | Offered battery capacity was 70Ah instead of the required minimum 100Ah and the proposed warranty was three years instead of five years. |

4.3.4 Arithmetic corrections for the two technically responsive Bids were:

| Bid No. | Bidder                   | Correction                                                                               |
|---------|--------------------------|------------------------------------------------------------------------------------------|
| 1       | SunTech South Sudan Ltd  | Addition error: SSP 10,000,000 added; corrected price before discount SSP 2,470,000,000. |
| 2       | Nile Solar Solutions Ltd | Extension error: SSP 5,000,000 deducted; corrected price SSP 2,515,000,000.              |

4.3.5 Arithmetic corrections and discounts for Lot 1 are summarized below (SSP):

| Bidder                   | Read-out      | Correction  | Provisional Sums | Corrected     | Discount % | Discount   | Corrected /Discount ed |
|--------------------------|---------------|-------------|------------------|---------------|------------|------------|------------------------|
| SunTech South Sudan Ltd  | 2,460,000,000 | +10,000,000 | 0                | 2,470,000,000 | 2%         | 49,400,000 | 2,420,600,000          |
| Nile Solar Solutions Ltd | 2,520,000,000 | -5,000,000  | 0                | 2,515,000,000 | 0%         | 0          | 2,515,000,000          |

4.3.6 Price comparison for Lot 1:

| Bid No. | Bidder                   | Corrected/Discounted Price (SSP) | Total Price in SSP | Ranking |
|---------|--------------------------|----------------------------------|--------------------|---------|
| 1       | SunTech South Sudan Ltd  | 2,420,600,000                    | 2,420,600,000      | 1st     |
| 2       | Nile Solar Solutions Ltd | 2,515,000,000                    | 2,515,000,000      | 2nd     |

4.3.7 Post-qualification of **SunTech South Sudan Ltd** under Clause 3.2 confirmed:

| Criterion                                   | Finding                                                                                     | Result |
|---------------------------------------------|---------------------------------------------------------------------------------------------|--------|
| Eligibility and manufacturer authorization  | Valid registration, tax clearance and manufacturer authorization verified                   | PASS   |
| Relevant supply experience                  | Four comparable solar-light contracts completed satisfactorily                              | PASS   |
| Turnover and financial resources            | Average turnover SSP 7.2 billion; liquid resources SSP 1.3 billion                          | PASS   |
| Delivery, installation and service capacity | Stocking plan, installation teams, tools, test equipment and Juba service facility verified | PASS   |
| Personnel and contract-performance history  | Required personnel available; no material non-performance identified                        | PASS   |

4.3.8 The Evaluation Committee recommends award of **Lot 1** to Bidder No. **1 — SunTech South Sudan Ltd, Plot 42, Munuki Industrial Area, Juba** for **SSP 2,420,600,000 inclusive of applicable taxes**, with delivery, installation and commissioning within **90 calendar days**.

#### 4.4 EVALUATION OF LOT 2 — SOUTHERN AND EASTERN ZONES (100 UNITS)

4.4.1 During preliminary evaluation, **two (2)** Bids were rejected:

| Bid No. | Bidder                                 | Reason                                                                           |
|---------|----------------------------------------|----------------------------------------------------------------------------------|
| 4       | East Africa Renewable Technologies Ltd | Bid Security validity was 90 days instead of the required 120 days plus 28 days. |
| 5       | Green Power Supplies Ltd               | Required manufacturer authorization was not submitted.                           |

4.4.2 Two (2) Bids were responsive and underwent detailed technical evaluation: **SunTech South Sudan Ltd and Nile Solar Solutions Ltd**.

4.4.3 **No Bid was rejected during detailed technical evaluation.**

4.4.4 Arithmetic corrections were: SunTech — SSP 5,000,000 added; Nile Solar — SSP 2,000,000 deducted.

4.4.5 Arithmetic corrections and discounts for Lot 2 are summarized below (SSP):

| Bidder                   | Read-out      | Correction | Provisional Sums | Corrected     | Discount % | Discount   | Correct ed/Disc ounted |
|--------------------------|---------------|------------|------------------|---------------|------------|------------|------------------------|
| SunTech South Sudan Ltd  | 1,680,000,000 | +5,000,000 | 0                | 1,685,000,000 | 2%         | 33,700,000 | 1,651,300,000          |
| Nile Solar Solutions Ltd | 1,720,000,000 | -2,000,000 | 0                | 1,718,000,000 | 0%         | 0          | 1,718,000,000          |

#### 4.4.6 Price comparison for Lot 2:

| Bid No. | Bidder                   | Corrected/Discounted Price (SSP) | Total Price in SSP | Ranking |
|---------|--------------------------|----------------------------------|--------------------|---------|
| 1       | SunTech South Sudan Ltd  | 1,651,300,000                    | 1,651,300,000      | 1st     |
| 2       | Nile Solar Solutions Ltd | 1,718,000,000                    | 1,718,000,000      | 2nd     |

4.4.7 SunTech South Sudan Ltd passed the Lot 2 post-qualification criteria and demonstrated adequate aggregate financial, supply, installation and service capacity to perform both Lots concurrently.

4.4.8 The Evaluation Committee recommends award of Lot 2 to Bidder No. 1 — SunTech South Sudan Ltd, Plot 42, Munuki Industrial Area, Juba for SSP 1,651,300,000 inclusive of applicable taxes, with delivery, installation and commissioning within 90 calendar days.

#### 4.5 CONSOLIDATED AWARD RECOMMENDATION

| Lot   | Recommended Bidder      | Recommended Price (SSP) | Delivery Period                               |
|-------|-------------------------|-------------------------|-----------------------------------------------|
| Lot 1 | SunTech South Sudan Ltd | 2,420,600,000           | 90 calendar days                              |
| Lot 2 | SunTech South Sudan Ltd | 1,651,300,000           | 90 calendar days                              |
| Total | SunTech South Sudan Ltd | 4,071,900,000           | Concurrent completion within 90 calendar days |

The combined recommended award of SSP 4,071,900,000 is within the approved allocation of SSP 4,500,000,000.

#### 5.0 SUBMISSION AND CERTIFICATION BY THE EVALUATION COMMITTEE

The Evaluation Committee submits this report and recommendation directly to the Procurement Committee for consideration and approval. No views or endorsement of the Procurement Committee Secretariat form part of this submission.

We certify that the evaluation was conducted impartially and strictly in accordance with the approved Bidding Document, disclosed evaluation criteria, the Public Procurement and Disposal of Assets Act 2018, and the Public Procurement and Disposal of Assets Regulations 2024.

| Name                 | Committee Role                 | Signature | Date        |
|----------------------|--------------------------------|-----------|-------------|
| Eng. Daniel Oyet     | Chairperson                    | [Signed]  | 20 May 2026 |
| Ms. Lucia Nakas      | Technical Member               | [Signed]  | 20 May 2026 |
| Mr. John Garang Akol | Financial Member               | [Signed]  | 20 May 2026 |
| Ms. Sarah Lokiru     | Legal Member                   | [Signed]  | 20 May 2026 |
| Mr. David Lemi       | User Department Representative | [Signed]  | 20 May 2026 |

Submitted to: The Procurement Committee, Juba Municipal Infrastructure Authority

Meeting reference/date: PC/09/2026 — 22 May 2026

## SUMMARY SUBMISSION TO THE PROCUREMENT COMMITTEE FOR APPROVAL OF AWARD OF CONTRACT FOR PROCUREMENT OF NON-CONSULTANCY SERVICES

MEETING NO. **PC/11/2026** — ORDINARY MEETING OF THE PROCUREMENT COMMITTEE OF **JUBA MUNICIPAL INFRASTRUCTURE AUTHORITY** FOR THE YEAR **2026**

RE: BID **JMIA/NCS/OCB/008/2026** FOR THE **PROVISION OF MUNICIPAL SOLID-WASTE COLLECTION, TRANSPORTATION AND DISPOSAL SERVICES**

### 1.0 FINANCING ARRANGEMENTS

1.1 The **Juba Municipal Infrastructure Authority** allocated **SSP 1,800,000,000** toward the cost of twelve-month municipal solid-waste collection, transportation and disposal services. The funds will cover eligible payments under the resulting service contract.

### 2.0 INVITATION FOR BIDS

2.1 The Bid was advertised through the following media:

| No. | Newspaper/Website             | Date          |
|-----|-------------------------------|---------------|
| 1.  | Juba Monitor newspaper        | 3 August 2026 |
| 2.  | The Dawn newspaper            | 4 August 2026 |
| 3.  | PPDAA procurement portal      | 3 August 2026 |
| 4.  | JMIA website and notice board | 3 August 2026 |

2.2 Five (5) service providers obtained the Bidding Document:

| S/N | Service Provider                 | Country     |
|-----|----------------------------------|-------------|
| 1.  | Juba Clean City Ltd              | South Sudan |
| 2.  | Nile Environmental Services Ltd  | South Sudan |
| 3.  | Green Roads Waste Management Ltd | Uganda      |
| 4.  | Equatoria Facility Services Ltd  | South Sudan |
| 5.  | UrbanCare South Sudan Ltd        | South Sudan |

### 3.0 SUBMISSION AND OPENING OF BIDS

3.1 Four (4) Bids were received and opened on **2 September 2026 at 10:15 a.m.** by the JMIA Bid Opening Committee:

| Bid No. | Bidder                           | Bid Price Read Out (SSP) | Bid Security        |
|---------|----------------------------------|--------------------------|---------------------|
| 1       | Juba Clean City Ltd              | 1,480,000,000            | Valid and compliant |
| 2       | Nile Environmental Services Ltd  | 1,560,000,000            | Valid and compliant |
| 3       | Green Roads Waste Management Ltd | 1,420,000,000            | Valid and compliant |
| 4       | Equatoria Facility Services Ltd  | 1,500,000,000            | Not submitted       |

### 4.0 EVALUATION AND RECOMMENDATIONS

4.1 The Accounting Officer appointed the following independent Evaluation Committee:

| No. | Name                 | Role             | Department              |
|-----|----------------------|------------------|-------------------------|
| 1.  | Eng. Daniel Oyet     | Chairperson      | Infrastructure Projects |
| 2.  | Ms. Lucia Nakas      | Technical Member | Engineering Services    |
| 3.  | Mr. John Garang Akol | Financial Member | Accounts                |

| No. | Name             | Role                           | Department     |
|-----|------------------|--------------------------------|----------------|
| 4.  | Ms. Sarah Lokiru | Legal Member                   | Legal Services |
| 5.  | Mr. David Lemi   | User Department Representative | Urban Services |

4.2 Evaluation followed **Section III — Evaluation and Qualification Criteria and ITB Clauses 30–37**. The principal criteria were:

- Eligibility, signed Letter of Bid, authority to sign, bid validity, Bid Security and completeness.
- Responsiveness to service zones, collection frequency, fleet requirements, staffing, work plan, health and safety, environmental controls, insurance and reporting requirements.
- Availability of refuse-compactor trucks, skip loaders, bins, protective equipment, maintenance arrangements and access to an authorized disposal facility.
- Arithmetic corrections, unconditional discounts and evaluated-price comparison in SSP.
- Post-qualification: relevant service experience, turnover, financial resources, fleet ownership/leases, personnel, licences, disposal-site arrangements and contract-performance history.

4.3 During preliminary evaluation, **one (1)** Bid was rejected:

| Bid No. | Bidder                          | Reason for Non-responsiveness                                             |
|---------|---------------------------------|---------------------------------------------------------------------------|
| 4       | Equatoria Facility Services Ltd | No Bid Security was submitted, contrary to ITB 19 and the Bid Data Sheet. |

4.4 Three (3) Bids passed preliminary examination and proceeded to detailed evaluation:

| Bid No. | Responsive Bidder                |
|---------|----------------------------------|
| 1       | Juba Clean City Ltd              |
| 2       | Nile Environmental Services Ltd  |
| 3       | Green Roads Waste Management Ltd |

4.5 During detailed technical evaluation, **one (1)** Bid was rejected:

| Bid No. | Bidder                           | Reason for Non-responsiveness                                                                                                                                                        |
|---------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3       | Green Roads Waste Management Ltd | Proposed six refuse-compactor trucks instead of the required ten and did not provide an agreement permitting use of an authorized disposal facility. The deficiencies were material. |

4.6 Arithmetic corrections for the two technically responsive Bids were:

| Bid No. | Bidder                          | Arithmetic Correction                                                                                                |
|---------|---------------------------------|----------------------------------------------------------------------------------------------------------------------|
| 1       | Juba Clean City Ltd             | Addition error in monthly service schedule: SSP 10,000,000 added. Corrected price before discount SSP 1,490,000,000. |
| 2       | Nile Environmental Services Ltd | Extension error in bin-servicing item: SSP 4,000,000 deducted. Corrected price SSP 1,556,000,000.                    |

4.7 Arithmetic corrections and unconditional discounts are summarized below. All amounts are in SSP:

| Bidder                          | Read-out      | Correction  | Provisional Sums | Corrected     | Discount % | Discount   | Corrected/Discounted |
|---------------------------------|---------------|-------------|------------------|---------------|------------|------------|----------------------|
| Juba Clean City Ltd             | 1,480,000,000 | +10,000,000 | 0                | 1,490,000,000 | 3%         | 44,700,000 | 1,445,300,000        |
| Nile Environmental Services Ltd | 1,560,000,000 | -4,000,000  | 0                | 1,556,000,000 | 0%         | 0          | 1,556,000,000        |

**Calculation check:** Juba Clean City: SSP 1,480,000,000 + SSP 10,000,000 – SSP 44,700,000 = SSP 1,445,300,000. Nile Environmental: SSP 1,560,000,000 – SSP 4,000,000 = SSP 1,556,000,000.

4.8 The responsive Bids were ranked as follows:

| Bid No. | Bidder                          | Corrected/Discounted Price (SSP) | Total Price in SSP | Ranking |
|---------|---------------------------------|----------------------------------|--------------------|---------|
| 1       | Juba Clean City Ltd             | 1,445,300,000                    | 1,445,300,000      | 1st     |
| 2       | Nile Environmental Services Ltd | 1,556,000,000                    | 1,556,000,000      | 2nd     |

4.9 The lowest evaluated Bidder, **Juba Clean City Ltd**, was post-qualified under Clause **3.2 of Section III** as follows:

| Criterion                                    | Verification Finding                                                                              | Result |
|----------------------------------------------|---------------------------------------------------------------------------------------------------|--------|
| Eligibility and operating licences           | Registration, tax clearance, municipal waste-service licence and authority to sign verified       | PASS   |
| Relevant service experience                  | Three comparable municipal waste contracts completed satisfactorily                               | PASS   |
| Turnover and financial resources             | Average turnover SSP 3.2 billion; liquid resources SSP 520 million                                | PASS   |
| Fleet and equipment                          | Ten compactor trucks, two skip loaders, support vehicles, bins and workshop arrangements verified | PASS   |
| Disposal facility and environmental controls | Valid disposal-site access agreement and acceptable environmental-management procedures           | PASS   |
| Personnel, HSE and performance history       | Qualified manager, supervisors and HSE staff; no material non-performance identified              | PASS   |

4.10 The Evaluation Committee recommends award to Bidder No. **1 — Juba Clean City Ltd, Plot 17, Gudele Industrial Area, Juba** at a total evaluated Contract Price of **SSP 1,445,300,000 inclusive of applicable taxes**, for a contract period of **twelve (12) months** commencing within 14 days of contract effectiveness.

#### Recommended price breakdown

| Component                       | Amount (SSP)  |
|---------------------------------|---------------|
| Corrected price before discount | 1,490,000,000 |
| Unconditional discount — 3%     | (44,700,000)  |
| Recommended Contract Price      | 1,445,300,000 |

#### 5.0 SUBMISSION AND CERTIFICATION BY THE EVALUATION COMMITTEE

The Evaluation Committee submits this evaluation report and recommendation directly to the Procurement Committee for consideration and approval. No views or endorsement of the Procurement Committee Secretariat form part of this submission.

We certify that the evaluation was conducted impartially and in accordance with the approved Bidding Document, disclosed evaluation and qualification criteria, the Public Procurement and Disposal of Assets Act 2018, and the Public Procurement and Disposal of Assets Regulations 2024. We maintained confidentiality and disclosed any actual or potential conflicts of interest.

| Name                 | Committee Role                 | Signature | Date              |
|----------------------|--------------------------------|-----------|-------------------|
| Eng. Daniel Oyet     | Chairperson                    | [Signed]  | 28 September 2026 |
| Ms. Lucia Nakas      | Technical Member               | [Signed]  | 28 September 2026 |
| Mr. John Garang Akol | Financial Member               | [Signed]  | 28 September 2026 |
| Ms. Sarah Lokiru     | Legal Member                   | [Signed]  | 28 September 2026 |
| Mr. David Lemi       | User Department Representative | [Signed]  | 28 September 2026 |

Submitted to: **The Procurement Committee, Juba Municipal Infrastructure Authority**

Date of submission: **28 September 2026**, Procurement Committee meeting reference: **PC/11/2026**

## SUMMARY SUBMISSION TO THE PROCUREMENT COMMITTEE FOR APPROVAL OF EVALUATION OF TECHNICAL PROPOSALS

MEETING NO. **PC/06/2026** — ORDINARY MEETING OF THE PROCUREMENT COMMITTEE OF **JUBA MUNICIPAL INFRASTRUCTURE AUTHORITY** FOR THE YEAR **2026**

RE: BID **JMIA/CONS/RFP/003/2026** FOR **CONSULTANCY SERVICES FOR DETAILED DESIGN AND CONSTRUCTION SUPERVISION OF MUNICIPAL DRAINAGE AND FLOOD-CONTROL WORKS**

### 1.0 FINANCING ARRANGEMENTS

1.1 The **Juba Municipal Infrastructure Authority** allocated **SSP 650,000,000** toward the cost of consultancy services for detailed design and construction supervision of municipal drainage and flood-control works. The funds will cover eligible payments under the consultancy contract.

### 2.0 SHORTLISTING OF FIRMS

2.1 Following approval of the Expression of Interest evaluation, JMIA shortlisted **six (6)** firms to submit Technical and Financial Proposals:

| Firm No. | Shortlisted Firm                      | Country of Origin         |
|----------|---------------------------------------|---------------------------|
| 1        | Apex Engineering Consultants Ltd      | South Sudan               |
| 2        | Nile Basin Consulting Engineers Ltd   | Kenya                     |
| 3        | Equatoria Infrastructure Advisory Ltd | South Sudan               |
| 4        | East Africa Design Group Ltd          | Uganda                    |
| 5        | UrbanPlan Africa Ltd                  | Rwanda                    |
| 6        | Delta Water Consultants JV            | South Sudan / Netherlands |

### 3.0 INVITATION, SUBMISSION AND OPENING OF PROPOSALS

3.1 The Request for Proposals was issued to all shortlisted firms on **20 May 2026**. The submission deadline was **18 June 2026 at 10:00 a.m.** Technical Proposals were opened immediately afterward by the JMIA Bid Opening Committee. **Five (5)** firms submitted Proposals:

| Firm No. | Firm                                  | Country of Origin         |
|----------|---------------------------------------|---------------------------|
| 1        | Apex Engineering Consultants Ltd      | South Sudan               |
| 2        | Nile Basin Consulting Engineers Ltd   | Kenya                     |
| 3        | Equatoria Infrastructure Advisory Ltd | South Sudan               |
| 4        | East Africa Design Group Ltd          | Uganda                    |
| 6        | Delta Water Consultants JV            | South Sudan / Netherlands |

UrbanPlan Africa Ltd did not submit a Proposal.

### 4.0 EVALUATION OF TECHNICAL PROPOSALS AND RECOMMENDATIONS

4.1 The Accounting Officer appointed the following independent Evaluation Committee:

| No. | Name                 | Role                           | Department              |
|-----|----------------------|--------------------------------|-------------------------|
| 1.  | Eng. Daniel Oyet     | Chairperson                    | Infrastructure Projects |
| 2.  | Ms. Lucia Nakas      | Technical Member               | Engineering Services    |
| 3.  | Mr. John Garang Akol | Financial Member               | Accounts                |
| 4.  | Ms. Sarah Lokiru     | Legal Member                   | Legal Services          |
| 5.  | Mr. David Lemi       | User Department Representative | Urban Services          |

4.2 Technical Proposals were evaluated in accordance with **Clause 21.1 of the Proposal Data Sheet and Section III — Technical Evaluation Criteria** using the following weights:

| Technical Criterion                                                   | Maximum Points |
|-----------------------------------------------------------------------|----------------|
| Specific experience of the consulting firm relevant to the assignment | 10             |
| Adequacy and quality of the proposed methodology and work plan        | 30             |
| Qualifications and competence of key experts                          | 50             |
| Transfer of knowledge and training                                    | 5              |
| Participation of national experts and local capacity development      | 5              |
| Total                                                                 | 100            |

4.3 The qualifications and competence of each key expert were assessed using:

- General qualifications and academic/professional credentials — 20% of the expert's score.
- Adequacy for the assignment, including relevant project experience and responsibility level — 70%.
- Experience in South Sudan/East Africa and relevant language capability — 10%.

4.4 During preliminary evaluation, **one (1)** firm was found non-responsive:

| Firm No. | Firm                       | Reason for Non-responsiveness                                                                                                                                                  |
|----------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6        | Delta Water Consultants JV | The submitted JV arrangement was not signed by all proposed members and the lead member lacked authority to bind the other member, contrary to the mandatory RFP requirements. |

The remaining four Technical Proposals proceeded to detailed evaluation. Individual evaluator scores were discussed only to correct factual or arithmetic errors; each evaluator retained an independent score. The figures below are the resulting averages.

4.5 Average Technical Proposal scores were:

| Firm No. | Firm                                  | Average Technical Score (%) | Result against 75% Threshold |
|----------|---------------------------------------|-----------------------------|------------------------------|
| 1        | Apex Engineering Consultants Ltd      | 86.4                        | PASS                         |
| 2        | Nile Basin Consulting Engineers Ltd   | 82.7                        | PASS                         |
| 3        | Equatoria Infrastructure Advisory Ltd | 74.5                        | FAIL                         |
| 4        | East Africa Design Group Ltd          | 68.2                        | FAIL                         |

**Minimum Technical Score required to pass: 75.0%**

4.6(a) The Evaluation Committee recommends approval to open the Financial Proposals of the following qualifying firms:

| Firm No. | Firm                                | Technical Score (%) |
|----------|-------------------------------------|---------------------|
| 1        | Apex Engineering Consultants Ltd    | 86.4                |
| 2        | Nile Basin Consulting Engineers Ltd | 82.7                |

4.6(b) The Evaluation Committee recommends that the following Financial Proposals remain unopened and be returned after completion of the procurement process:

| Firm No. | Firm                                  | Reason Financial Proposal Must Not Be Opened                                                                                                   |
|----------|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 3        | Equatoria Infrastructure Advisory Ltd | Average Technical Score of 74.5% was below the mandatory 75% threshold.                                                                        |
| 4        | East Africa Design Group Ltd          | Average Technical Score of 68.2% was below the mandatory 75% threshold.                                                                        |
| 6        | Delta Water Consultants JV            | Technical Proposal was rejected at preliminary evaluation for a materially defective JV arrangement and lack of authority to bind all members. |

## 5.0 SUBMISSION AND CERTIFICATION BY THE EVALUATION COMMITTEE

The Evaluation Committee submits this Technical Proposal Evaluation Report and its recommendations directly to the Procurement Committee for consideration and approval. No views or endorsement of the Procurement Committee Secretariat form part of this submission.

We certify that the evaluation was conducted impartially and in accordance with the approved Request for Proposals, disclosed technical criteria, the Public Procurement and Disposal of Assets Act 2018, and the Public Procurement and Disposal of Assets Regulations 2024. The Financial Proposals remained sealed throughout the technical evaluation.

| Name                 | Committee Role                 | Signature | Date         |
|----------------------|--------------------------------|-----------|--------------|
| Eng. Daniel Oyet     | Chairperson                    | [Signed]  | 30 June 2026 |
| Ms. Lucia Nakas      | Technical Member               | [Signed]  | 30 June 2026 |
| Mr. John Garang Akol | Financial Member               | [Signed]  | 30 June 2026 |
| Ms. Sarah Lokiru     | Legal Member                   | [Signed]  | 30 June 2026 |
| Mr. David Lemi       | User Department Representative | [Signed]  | 30 June 2026 |

Submitted to: **The Procurement Committee, Juba Municipal Infrastructure Authority**

Meeting reference/date: **PC/06/2026 — 2 July 2026**

## SUMMARY SUBMISSION TO THE PROCUREMENT COMMITTEE FOR APPROVAL OF EVALUATION OF COMBINED TECHNICAL AND FINANCIAL PROPOSALS

MEETING NO. **PC/07/2026** — ORDINARY MEETING OF THE PROCUREMENT COMMITTEE OF **JUBA MUNICIPAL  
INFRASTRUCTURE AUTHORITY** FOR THE YEAR **2026**

RE: BID **JMIA/CONS/RFP/003/2026** FOR **CONSULTANCY SERVICES FOR DETAILED DESIGN AND CONSTRUCTION SUPERVISION  
OF MUNICIPAL DRAINAGE AND FLOOD-CONTROL WORKS**

### 1.0 FINANCING ARRANGEMENTS

1.1 The **Juba Municipal Infrastructure Authority** allocated **SSP 650,000,000** toward the cost of the consultancy. Part of these funds will cover eligible payments under the resulting contract.

### 2.0 APPROVAL OF THE EVALUATION REPORT ON TECHNICAL PROPOSALS

2.1 The JMIA Procurement Committee, at its **Sixth Ordinary Meeting for 2026 (PC/06/2026)** held on **2 July 2026** approved opening the Financial Proposals of:

| Firm No. | Firm                                | Technical Score (%) |
|----------|-------------------------------------|---------------------|
| 1        | Apex Engineering Consultants Ltd    | 86.4                |
| 2        | Nile Basin Consulting Engineers Ltd | 82.7                |

### 3.0 OPENING OF THE FINANCIAL PROPOSALS

3.1 The Financial Proposals were publicly opened on **7 July 2026 at 10:00 a.m.** by the JMIA Bid Opening Committee. Prices read out were:

| Firm No. | Firm                                | Amount of Proposal (SSP, excl. taxes) | Taxes Stated (SSP) |
|----------|-------------------------------------|---------------------------------------|--------------------|
| 1        | Apex Engineering Consultants Ltd    | 91,500,000                            | 16,470,000         |
| 2        | Nile Basin Consulting Engineers Ltd | 84,000,000                            | 15,120,000         |

*Note: amounts read out are recorded exactly as stated at opening and remain subject to completeness checks and arithmetic correction.*

### 4.0 EVALUATION OF FINANCIAL PROPOSALS AND COMBINED TECHNICAL AND FINANCIAL PROPOSALS

4.1 The same independent Evaluation Committee evaluated the Financial Proposals under **ITC 25–27 and PDS 25.1, 26.1 and 27.1** of the RFP. Both proposals were complete; **no proposal was rejected** at this stage.

| No. | Name                 | Committee Role                 | Department              |
|-----|----------------------|--------------------------------|-------------------------|
| 1.  | Eng. Daniel Oyet     | Chairperson                    | Infrastructure Projects |
| 2.  | Ms. Lucia Nakas      | Technical Member               | Engineering Services    |
| 3.  | Mr. John Garang Akol | Financial Member               | Accounts                |
| 4.  | Ms. Sarah Lokiru     | Legal Member                   | Legal Services          |
| 5.  | Mr. David Lemi       | User Department Representative | Urban Services          |

4.2 Arithmetic checks and adjustments produced the following results:

| Firm                                | Issue Identified                                                                    | Correction / Adjustment                                                |
|-------------------------------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| Apex Engineering Consultants Ltd    | The total of remuneration and reimbursable expenses was understated by SSP 500,000. | Add SSP 500,000 to reconcile the total with the priced cost breakdown. |
| Nile Basin Consulting Engineers Ltd | No arithmetic error or adjustment identified.                                       | None.                                                                  |

#### 4.3 Corrected and adjusted Financial Proposals, exclusive of taxes:

| Firm No. | Firm                                | As Submitted (SSP) | As Corrected and Adjusted (SSP) |
|----------|-------------------------------------|--------------------|---------------------------------|
| 1        | Apex Engineering Consultants Ltd    | 91,500,000         | 92,000,000                      |
| 2        | Nile Basin Consulting Engineers Ltd | 84,000,000         | 84,000,000                      |

4.4 All Financial Proposals were denominated in South Sudan Pounds; therefore no currency conversion changed the evaluated amounts:

| Firm No. | Firm                                | Corrected and Adjusted Amount | Equivalent in SSP |
|----------|-------------------------------------|-------------------------------|-------------------|
| 1        | Apex Engineering Consultants Ltd    | SSP 92,000,000                | 92,000,000        |
| 2        | Nile Basin Consulting Engineers Ltd | SSP 84,000,000                | 84,000,000        |

Exchange rate used: **SSP 1.00 = SSP 1.00** (evaluation date: 7 July 2026).

4.5 Financial scores were calculated under **PDS 27.1** using:  $S_f = 100 \times F_m / F$ ; where  $S_f$  is the financial score,  $F_m$  is the lowest evaluated price, and  $F$  is the price of the proposal under consideration.

The lowest evaluated Financial Proposal was **SSP 84,000,000**. Scores were based on corrected prices exclusive of taxes.

| Firm No. | Firm                                | Financial Proposal (SSP) | Lowest Proposal (SSP) | Financial Score (%) |
|----------|-------------------------------------|--------------------------|-----------------------|---------------------|
| 1        | Apex Engineering Consultants Ltd    | 92,000,000               | 84,000,000            | 91.30               |
| 2        | Nile Basin Consulting Engineers Ltd | 84,000,000               | 84,000,000            | 100.00              |

4.6 Technical and Financial scores were combined under **PDS 28.1** using:  $S = (S_t \times 0.80) + (S_f \times 0.20)$ . The technical weight was **80%** and the financial weight was **20%**.

| Firm                                | Raw Technical St | Weighted Technical | Raw Financial Sf | Weighted Financial | Combined Score S | Rank |
|-------------------------------------|------------------|--------------------|------------------|--------------------|------------------|------|
| Apex Engineering Consultants Ltd    | 86.40            | 69.12              | 91.30            | 18.26              | 87.38            | 1    |
| Nile Basin Consulting Engineers Ltd | 82.70            | 66.16              | 100.00           | 20.00              | 86.16            | 2    |

4.7 Based on the combined scores, the Evaluation Committee recommends inviting the first-ranked firm, **Apex Engineering Consultants Ltd, Plot 17, Hai Malakal, Juba, South Sudan** for negotiations. Its corrected Financial Proposal is **SSP 92,000,000 exclusive of taxes**; estimated taxes are **SSP 16,560,000**; indicative total including taxes is **SSP 108,560,000**.

#### Identified matters for negotiation:

- Confirm the work plan, mobilisation date, deliverable schedule, and 18-month assignment period.
- Confirm availability and deployment dates of all proposed key experts; substitutions require prior approval and equivalent or better qualifications.
- Clarify the reimbursable-expense assumptions and agree ceilings supported by evidence.
- Finalise reporting, knowledge-transfer, data-ownership, insurance, tax, and payment-milestone provisions without materially altering the RFP or evaluated proposal.

If negotiations fail, JMIA should formally terminate negotiations and invite the second-ranked firm in accordance with the RFP and applicable procurement rules.

#### 5.0 SUBMISSION AND CERTIFICATION BY THE EVALUATION COMMITTEE

The Evaluation Committee submits this Combined Technical and Financial Proposal Evaluation Report and its recommendation directly to the Procurement Committee for consideration and approval. No views or endorsement of the Procurement Committee Secretariat form part of this submission.

We certify that the Financial Proposals opened were only those approved after technical evaluation; the evaluation used the criteria, formulas and weights disclosed in the RFP; arithmetic corrections are documented; and the recommendation is based on the highest combined score.

| Name             | Committee Role | Signature | Date         |
|------------------|----------------|-----------|--------------|
| Eng. Daniel Oyet | Chairperson    | [Signed]  | 10 July 2026 |

| Name                 | Committee Role                 | Signature | Date         |
|----------------------|--------------------------------|-----------|--------------|
| Ms. Lucia Nakas      | Technical Member               | [Signed]  | 10 July 2026 |
| Mr. John Garang Akol | Financial Member               | [Signed]  | 10 July 2026 |
| Ms. Sarah Lokiru     | Legal Member                   | [Signed]  | 10 July 2026 |
| Mr. David Lemi       | User Department Representative | [Signed]  | 10 July 2026 |

**Recommended decision:** Approve the combined evaluation and authorise negotiations with Apex Engineering Consultants Ltd, subject to the conditions stated in section 4.7.

**Submitted to:** The Procurement Committee, Juba Municipal Infrastructure Authority

**Meeting reference/date:** PC/07/2026 — 14 July 2026

*Important: This is a fictional completed example. Replace all blue entries and verify applicable clauses, tax treatment and exchange rates before official use.*

## SUMMARY SUBMISSION TO THE PROCUREMENT COMMITTEE FOR APPROVAL OF EVALUATION UNDER QUALITY-BASED SELECTION

MEETING NO. **PC/09/2026** — ORDINARY MEETING OF THE PROCUREMENT COMMITTEE OF THE **MINISTRY OF WATER AND ENVIRONMENT FOR 2026**

RE: RFP **MWE/CONS/QBS/002/2026** — **CONSULTANCY SERVICES FOR THE NATIONAL WATER-RESOURCES MASTER PLAN AND CLIMATE-RESILIENCE STRATEGY**

### 1.0 EXECUTIVE SUMMARY AND RECOMMENDED DECISION

**1.1** The procurement used **Quality-Based Selection (QBS)** because the assignment is complex, highly specialised and expected to have substantial long-term policy and investment consequences. Technical quality was therefore the primary basis of selection.

**1.2** After technical evaluation, **HydroPlan International JV** achieved the highest score of **91.20%**. Its Financial Proposal alone was opened, checked and evaluated in accordance with the RFP. The Evaluation Committee recommends approval to invite the firm for negotiations at a corrected amount of **USD 2,480,000 exclusive of taxes**.

### 2.0 FINANCING AND PROCUREMENT ARRANGEMENTS

| Matter                     | Approved Arrangement                                                          |
|----------------------------|-------------------------------------------------------------------------------|
| Procuring Entity           | Ministry of Water and Environment, Republic of South Sudan                    |
| Approved budget            | USD 3,200,000                                                                 |
| Funding source             | Government of South Sudan Development Budget and Climate Resilience Programme |
| Selection method           | Quality-Based Selection (QBS)                                                 |
| Contract form              | Time-based consultancy contract                                               |
| Expected assignment period | 24 months                                                                     |

### 3.0 SHORTLISTING AND REQUEST FOR PROPOSALS

**3.1** Following evaluation of Expressions of Interest, the Procurement Committee approved a shortlist of **five (5)** consulting firms/JVs. The RFP was issued on **3 March 2026** and required separate sealed Technical and Financial Proposals.

| Firm No. | Shortlisted Consultant            | Country / JV Composition  |
|----------|-----------------------------------|---------------------------|
| 1        | HydroPlan International JV        | Netherlands / South Sudan |
| 2        | NileSource Consulting Group       | Kenya                     |
| 3        | AquaResilience Advisory Ltd       | Uganda                    |
| 4        | Blue Basin Engineering Consortium | Ethiopia / South Sudan    |
| 5        | Global Water Strategy Partners    | United Kingdom            |

### 4.0 SUBMISSION AND OPENING OF TECHNICAL PROPOSALS

**4.1** The submission deadline was **9 April 2026 at 10:00 a.m.** Technical Proposals were opened immediately by the Bid Opening Committee; Financial Proposals remained sealed. All five shortlisted consultants submitted proposals on time.

| Firm No. | Consultant                        | Technical Proposal | Financial Proposal  |
|----------|-----------------------------------|--------------------|---------------------|
| 1        | HydroPlan International JV        | Opened             | Received and sealed |
| 2        | NileSource Consulting Group       | Opened             | Received and sealed |
| 3        | AquaResilience Advisory Ltd       | Opened             | Received and sealed |
| 4        | Blue Basin Engineering Consortium | Opened             | Received and sealed |
| 5        | Global Water Strategy Partners    | Opened             | Received and sealed |

## 5.0 EVALUATION COMMITTEE

5.1 The Accounting Officer appointed the following independent Evaluation Committee. None was a Procurement Committee member or the Head of the Procurement Unit:

| No. | Name                 | Committee Role   | Department / Expertise          |
|-----|----------------------|------------------|---------------------------------|
| 1.  | Dr. Rebecca Nyandeng | Chairperson      | Water Policy and Planning       |
| 2.  | Eng. Thomas Ajak     | Technical Member | Hydrology and Water Engineering |
| 3.  | Dr. Peter Lomoro     | Technical Member | Climate Science and GIS         |
| 4.  | Ms. Helen Ayaa       | Financial Member | Finance and Cost Analysis       |
| 5.  | Mr. Michael Lado     | Legal Member     | Legal Affairs                   |

## 6.0 TECHNICAL EVALUATION

6.1 The Technical Proposals were evaluated under **ITC 21 and PDS 21.1** using only the criteria and weights disclosed in the RFP:

| Technical Evaluation Criterion                                   | Maximum Points |
|------------------------------------------------------------------|----------------|
| Relevant experience of the consultant                            | 10             |
| Adequacy and quality of methodology and work plan                | 35             |
| Qualifications and competence of key experts                     | 45             |
| Knowledge transfer and institutional strengthening               | 5              |
| Participation of national experts and local capacity development | 5              |
| Total                                                            | 100            |

6.2 Preliminary examination found all five Technical Proposals substantially responsive. No proposal was rejected at the preliminary stage.

6.3 The consolidated technical scores and ranking were:

| Rank | Firm No. | Consultant                        | Technical Score (%) | Result against 80% Threshold |
|------|----------|-----------------------------------|---------------------|------------------------------|
| 1    | 1        | HydroPlan International JV        | 91.20               | PASS — highest ranked        |
| 2    | 2        | NileSource Consulting Group       | 87.60               | PASS                         |
| 3    | 4        | Blue Basin Engineering Consortium | 84.30               | PASS                         |
| 4    | 3        | AquaResilience Advisory Ltd       | 79.40               | FAIL                         |
| 5    | 5        | Global Water Strategy Partners    | 76.80               | FAIL                         |

6.4 In accordance with the QBS procedure, the Evaluation Committee recommended opening **only the Financial Proposal of HydroPlan International JV**. The other four Financial Proposals were to remain sealed pending successful contract negotiations and completion of the selection process.

## 7.0 APPROVAL AND OPENING OF THE HIGHEST-RANKED CONSULTANT'S FINANCIAL PROPOSAL

7.1 At its **Eighth Ordinary Meeting (PC/08/2026) held on 20 May 2026** the Procurement Committee approved the Technical Evaluation Report and authorised opening the Financial Proposal of the highest-ranked consultant.

7.2 The Financial Proposal of HydroPlan International JV was opened on **25 May 2026 at 10:00 a.m.** by the Bid Opening Committee in the presence of the consultant's representative:

| Consultant                 | Currency | Amount Read Out (excl. taxes) | Taxes Stated | Total Read Out |
|----------------------------|----------|-------------------------------|--------------|----------------|
| HydroPlan International JV | USD      | 2,475,000                     | 445,500      | 2,920,500      |

## 8.0 FINANCIAL PROPOSAL EVALUATION

8.1 The proposal was checked for completeness, consistency with the Technical Proposal, remuneration inputs, reimbursable expenses, tax treatment and arithmetic accuracy under **ITC 25–27 and the relevant PDS provisions**.

| Check        | Finding                                                                                                                  | Evaluation Treatment                               |
|--------------|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| Completeness | Complete cost breakdown and forms submitted.                                                                             | Accepted.                                          |
| Consistency  | Staff inputs and assignment period were consistent with the Technical Proposal.                                          | Accepted, subject to confirmation in negotiations. |
| Arithmetic   | Summary total was understated by USD 5,000 due to omission of a GIS-data licence item included in the detailed schedule. | Add USD 5,000.                                     |
| Taxes        | 18% estimated separately and not included in the evaluated negotiation amount.                                           | Verify statutory treatment during negotiations.    |

8.2 The corrected Financial Proposal was:

| As Submitted (excl. taxes) | Arithmetic Correction | Corrected Amount (excl. taxes) | Estimated Taxes | Indicative Total |
|----------------------------|-----------------------|--------------------------------|-----------------|------------------|
| USD 2,475,000              | + USD 5,000           | USD 2,480,000                  | USD 446,400     | USD 2,926,400    |

## 9.0 RECOMMENDATION AND PROPOSED NEGOTIATIONS

9.1 The Evaluation Committee recommends that the Procurement Committee approve the evaluation and authorise negotiations with **HydroPlan International JV, 12 Nile Avenue, Juba, South Sudan** at **USD 2,480,000 exclusive of taxes** for a proposed **24-month** assignment.

### Matters to be negotiated:

- Final Terms of Reference, methodology, work plan, deliverables and reporting schedule without materially changing the evaluated proposal.
- Confirmation of availability, mobilisation and deployment of all key experts; any permitted replacement must be equally or better qualified.
- Staff-month inputs, remuneration rates, reimbursable expenses, data-acquisition costs and applicable ceilings.
- Knowledge-transfer programme, participation of national experts and ownership/hand-over of models, databases, maps and source files.
- Tax obligations, payment milestones, insurance, contract duration and other contractual conditions.

If negotiations fail, the Procuring Entity should terminate them formally and seek the required approval before inviting the next highest-ranked consultant. The unopened Financial Proposals must remain securely sealed until the process is concluded.

## 10.0 SUBMISSION AND CERTIFICATION BY THE EVALUATION COMMITTEE

The Evaluation Committee submits this Quality-Based Selection Evaluation Report and recommendation directly to the Procurement Committee. No views or endorsement of the Procurement Committee Secretariat form part of this submission.

We certify that the evaluation followed the approved QBS method and disclosed RFP criteria; only the highest-ranked consultant's Financial Proposal was opened; the other Financial Proposals remained sealed; and the recommendation is based on technical quality followed by evaluation and negotiation of the highest-ranked consultant's price.

| Name                 | Committee Role   | Signature | Date        |
|----------------------|------------------|-----------|-------------|
| Dr. Rebecca Nyandeng | Chairperson      | [Signed]  | 2 June 2026 |
| Eng. Thomas Ajak     | Technical Member | [Signed]  | 2 June 2026 |
| Dr. Peter Lomoro     | Technical Member | [Signed]  | 2 June 2026 |
| Ms. Helen Ayaa       | Financial Member | [Signed]  | 2 June 2026 |
| Mr. Michael Lado     | Legal Member     | [Signed]  | 2 June 2026 |

Submitted to: **Procurement Committee, Ministry of Water and Environment** | Meeting: **PC/09/2026 — 8 June 2026**

*Important: This is a fictional completed example. Replace all blue entries and verify the applicable RFP clauses, tax rules, approval thresholds and QBS procedures before official use.*

## SUMMARY SUBMISSION TO THE PROCUREMENT COMMITTEE FOR APPROVAL OF EVALUATION UNDER LEAST-COST SELECTION

MEETING NO. **PC/11/2026** — ORDINARY MEETING OF THE PROCUREMENT COMMITTEE OF THE **MINISTRY OF FINANCE AND  
ECONOMIC PLANNING FOR 2026**

RE: RFP **MOFEP/CONS/LCS/005/2026** — **ANNUAL EXTERNAL AUDIT OF THE PUBLIC FINANCIAL MANAGEMENT  
MODERNISATION PROGRAMME**

### 1.0 EXECUTIVE SUMMARY AND RECOMMENDED DECISION

1.1 The procurement used **Least-Cost Selection (LCS)** because the assignment is routine, well-defined and governed by established professional auditing standards. Quality was assured through a mandatory technical threshold before price comparison.

1.2 Three firms passed the minimum technical score of **75%**. Their Financial Proposals were opened and evaluated. **Equator Audit & Advisory LLP** submitted the lowest corrected evaluated price of **USD 168,500 exclusive of taxes** and is recommended for award, subject to successful negotiations and verification of continuing eligibility.

### 2.0 FINANCING AND PROCUREMENT ARRANGEMENTS

| Matter            | Approved Arrangement                                                            |
|-------------------|---------------------------------------------------------------------------------|
| Procuring Entity  | Ministry of Finance and Economic Planning                                       |
| Approved budget   | USD 250,000                                                                     |
| Funding source    | Government of South Sudan — Public Financial Management Modernisation Programme |
| Selection method  | Least-Cost Selection (LCS)                                                      |
| Contract form     | Lump-sum consultancy contract                                                   |
| Assignment period | Six months                                                                      |

### 3.0 SHORTLISTING AND REQUEST FOR PROPOSALS

3.1 Following evaluation of Expressions of Interest, the Procurement Committee approved a shortlist of **five (5)** firms. The RFP was issued on **12 January 2026** and required separate sealed Technical and Financial Proposals.

| Firm No. | Shortlisted Firm                      | Country     |
|----------|---------------------------------------|-------------|
| 1        | Equator Audit & Advisory LLP          | South Sudan |
| 2        | Nile Assurance Partners               | Kenya       |
| 3        | Upper Nile Certified Auditors         | South Sudan |
| 4        | East Africa Accountability Associates | Uganda      |
| 5        | Crown Public Finance Audit Ltd        | Rwanda      |

### 4.0 SUBMISSION AND OPENING OF TECHNICAL PROPOSALS

4.1 The submission deadline was **16 February 2026 at 10:00 a.m.** Four firms submitted proposals on time. Crown Public Finance Audit Ltd did not submit. Technical Proposals were opened while all Financial Proposals remained sealed.

| Firm No. | Firm                                  | Technical Proposal | Financial Proposal  |
|----------|---------------------------------------|--------------------|---------------------|
| 1        | Equator Audit & Advisory LLP          | Opened             | Received and sealed |
| 2        | Nile Assurance Partners               | Opened             | Received and sealed |
| 3        | Upper Nile Certified Auditors         | Opened             | Received and sealed |
| 4        | East Africa Accountability Associates | Opened             | Received and sealed |

## 5.0 EVALUATION COMMITTEE

5.1 The Accounting Officer appointed the following independent Evaluation Committee. No member served on the Procurement Committee and the Head of the Procurement Unit was not appointed:

| No. | Name                | Committee Role                 | Department / Expertise    |
|-----|---------------------|--------------------------------|---------------------------|
| 1.  | Mr. Paul Biar       | Chairperson                    | Internal Audit Policy     |
| 2.  | Ms. Susan Nyibany   | Technical Member               | Public-Sector Accounting  |
| 3.  | Mr. Emmanuel Khamis | Technical Member               | Programme Finance         |
| 4.  | Ms. Rose Akon       | Legal Member                   | Legal Affairs             |
| 5.  | Mr. Joseph Wani     | User Department Representative | PFM Programme Secretariat |

## 6.0 TECHNICAL EVALUATION

6.1 Technical Proposals were evaluated under **ITC 21 and PDS 21.1** using the disclosed criteria and a mandatory minimum technical score of **75%**.

| Technical Criterion                                            | Maximum Points |
|----------------------------------------------------------------|----------------|
| Specific experience in comparable public-sector audits         | 20             |
| Adequacy of audit methodology and work plan                    | 30             |
| Qualifications and competence of key experts                   | 40             |
| Knowledge transfer and participation of national professionals | 10             |
| Total                                                          | 100            |

6.2 Preliminary examination found all four submitted Technical Proposals substantially responsive. The detailed scores were:

| Rank | Firm No. | Firm                                  | Technical Score (%) | Result against 75% Threshold |
|------|----------|---------------------------------------|---------------------|------------------------------|
| 1    | 2        | Nile Assurance Partners               | 88.50               | PASS                         |
| 2    | 1        | Equator Audit & Advisory LLP          | 84.20               | PASS                         |
| 3    | 3        | Upper Nile Certified Auditors         | 78.60               | PASS                         |
| 4    | 4        | East Africa Accountability Associates | 71.40               | FAIL                         |

## 7.0 APPROVAL AND OPENING OF FINANCIAL PROPOSALS

7.1 At its **Tenth Ordinary Meeting (PC/10/2026) held on 9 March 2026** the Procurement Committee approved the Technical Evaluation Report and authorised opening the Financial Proposals of the three firms that achieved at least 75%.

7.2 The qualifying Financial Proposals were opened on **12 March 2026 at 10:00 a.m.**. The Financial Proposal of East Africa Accountability Associates remained sealed because the firm did not achieve the technical threshold.

| Firm No. | Qualified Firm                | Amount Read Out (USD, excl. taxes) | Taxes Stated (USD) | Total Read Out (USD) |
|----------|-------------------------------|------------------------------------|--------------------|----------------------|
| 1        | Equator Audit & Advisory LLP  | 167,000                            | 30,060             | 197,060              |
| 2        | Nile Assurance Partners       | 184,000                            | 33,120             | 217,120              |
| 3        | Upper Nile Certified Auditors | 172,500                            | 31,050             | 203,550              |

## 8.0 FINANCIAL EVALUATION

8.1 The Financial Proposals were checked under **ITC 25–27 and the relevant PDS provisions** for completeness, arithmetic accuracy, consistency with the Technical Proposal, applicable taxes and reimbursable costs.

| Firm                         | Financial Evaluation Finding                                          | Correction / Treatment |
|------------------------------|-----------------------------------------------------------------------|------------------------|
| Equator Audit & Advisory LLP | The travel subtotal omitted USD 1,500 shown in the detailed schedule. | Add USD 1,500.         |
| Nile Assurance Partners      | No arithmetic error or adjustment identified.                         | No correction.         |

| Firm                          | Financial Evaluation Finding                                                        | Correction / Treatment        |
|-------------------------------|-------------------------------------------------------------------------------------|-------------------------------|
| Upper Nile Certified Auditors | Professional indemnity insurance cost of USD 2,000 required by the RFP was omitted. | Add USD 2,000 for evaluation. |

8.2 Corrected evaluated prices, exclusive of taxes, were:

| Firm No. | Firm                          | Submitted Price (USD) | Correction (USD) | Corrected Evaluated Price (USD) | Ranking |
|----------|-------------------------------|-----------------------|------------------|---------------------------------|---------|
| 1        | Equator Audit & Advisory LLP  | 167,000               | +1,500           | 168,500                         | 1       |
| 3        | Upper Nile Certified Auditors | 172,500               | +2,000           | 174,500                         | 2       |
| 2        | Nile Assurance Partners       | 184,000               | 0                | 184,000                         | 3       |

All proposals were denominated in USD; no currency conversion was required. Taxes were excluded from price comparison and will be treated in accordance with the RFP and applicable law.

## 9.0 LEAST-COST DETERMINATION

9.1 Under LCS, no combined technical-financial score is calculated. Each compared firm had already satisfied the required technical quality. The qualified firm with the **lowest corrected evaluated price** was therefore ranked first.

## 10.0 RECOMMENDATION AND PROPOSED NEGOTIATIONS

10.1 The Evaluation Committee recommends approval to negotiate and, subject to successful negotiations, award the contract to **Equator Audit & Advisory LLP, Plot 42, Ministries Road, Juba, South Sudan** for **USD 168,500 exclusive of taxes**. Estimated taxes are **USD 30,330** and the indicative amount including taxes is **USD 198,830**.

Matters to be confirmed or negotiated:

- Final audit work plan, reporting timetable and six-month completion period.
- Availability and deployment of the proposed engagement partner and key audit specialists.
- Consistency of staff inputs, reimbursable expenses and corrected contract amount with the accepted proposal.
- Access to records, management representations, confidentiality, data protection and ownership of working papers and deliverables.
- Applicable taxes, payment milestones, professional indemnity insurance and final contract conditions.

Negotiations must not materially alter the Terms of Reference or reduce the technical quality that enabled the firm to pass. If negotiations fail, the Procuring Entity should obtain the required approval before inviting the next lowest-cost technically qualified firm.

## 11.0 SUBMISSION AND CERTIFICATION BY THE EVALUATION COMMITTEE

The Evaluation Committee submits this Least-Cost Selection Evaluation Report and recommendation directly to the Procurement Committee. No views or endorsement of the Procurement Committee Secretariat form part of this submission.

We certify that only firms meeting the minimum technical score proceeded to financial comparison; unopened Financial Proposals remained sealed; financial corrections are documented; no combined score was used; and the recommended firm has the lowest corrected evaluated price among technically qualified firms.

| Name                | Committee Role                 | Signature | Date          |
|---------------------|--------------------------------|-----------|---------------|
| Mr. Paul Biar       | Chairperson                    | [Signed]  | 19 March 2026 |
| Ms. Susan Nyibany   | Technical Member               | [Signed]  | 19 March 2026 |
| Mr. Emmanuel Khamis | Technical Member               | [Signed]  | 19 March 2026 |
| Ms. Rose Akon       | Legal Member                   | [Signed]  | 19 March 2026 |
| Mr. Joseph Wani     | User Department Representative | [Signed]  | 19 March 2026 |

Submitted to: **Procurement Committee, Ministry of Finance and Economic Planning** | Meeting: **PC/11/2026 — 24 March 2026**

Important: This is a fictional completed example. Replace all blue entries and verify the applicable RFP clauses, tax rules, approval thresholds and LCS procedures before official use.

## SUMMARY SUBMISSION TO THE PROCUREMENT COMMITTEE FOR APPROVAL OF EVALUATION UNDER FIXED-BUDGET SELECTION

MEETING NO. **PC/13/2026** — ORDINARY MEETING OF THE PROCUREMENT COMMITTEE OF THE **MINISTRY OF LANDS,  
HOUSING AND URBAN DEVELOPMENT FOR 2026**

RE: RFP **MLHUD/CONS/FBS/004/2026** — **PREPARATION OF MUNICIPAL SOLID-WASTE MANAGEMENT PLANS FOR JUBA, WAU  
AND MALAKAL**

### 1.0 EXECUTIVE SUMMARY AND RECOMMENDED DECISION

**1.1** The procurement used **Fixed-Budget Selection (FBS)** because the assignment had clearly defined outputs, a realistic cost estimate and a firm available budget disclosed in the RFP. Consultants were required to submit their best technical proposal within that budget.

**1.2** The fixed budget was **USD 500,000 exclusive of taxes**. Four firms passed the minimum technical score of **75%**. One qualifying proposal exceeded the fixed budget and was rejected. Of the proposals within budget, **UrbanEco Planning Consortium** had the highest technical score of **90.40%** and is recommended for negotiations at **USD 498,000 exclusive of taxes**.

### 2.0 FINANCING AND PROCUREMENT ARRANGEMENTS

| Matter                        | Approved Arrangement                                  |
|-------------------------------|-------------------------------------------------------|
| Procuring Entity              | Ministry of Lands, Housing and Urban Development      |
| Fixed budget disclosed in RFP | USD 500,000 exclusive of taxes                        |
| Funding source                | Government of South Sudan Urban Development Programme |
| Selection method              | Fixed-Budget Selection (FBS)                          |
| Contract form                 | Lump-sum consultancy contract                         |
| Assignment period             | Twelve months                                         |

### 3.0 SHORTLISTING AND REQUEST FOR PROPOSALS

**3.1** The Procurement Committee approved a shortlist of **five (5)** firms. The RFP issued on **6 April 2026** disclosed the fixed budget and required separate sealed Technical and Financial Proposals.

| Firm No. | Shortlisted Consultant         | Country / JV Composition |
|----------|--------------------------------|--------------------------|
| 1        | UrbanEco Planning Consortium   | South Sudan / Kenya      |
| 2        | GreenCity Advisory Ltd         | Uganda                   |
| 3        | Nile Urban Solutions JV        | South Sudan / Rwanda     |
| 4        | Clean Habitat Consulting Group | Ethiopia                 |
| 5        | Municipal Systems Africa Ltd   | Tanzania                 |

### 4.0 SUBMISSION AND OPENING OF TECHNICAL PROPOSALS

**4.1** The submission deadline was **11 May 2026 at 10:00 a.m.** All five shortlisted firms submitted proposals. Technical Proposals were opened immediately; Financial Proposals remained sealed.

| Firm No. | Consultant                     | Technical Proposal | Financial Proposal  |
|----------|--------------------------------|--------------------|---------------------|
| 1        | UrbanEco Planning Consortium   | Opened             | Received and sealed |
| 2        | GreenCity Advisory Ltd         | Opened             | Received and sealed |
| 3        | Nile Urban Solutions JV        | Opened             | Received and sealed |
| 4        | Clean Habitat Consulting Group | Opened             | Received and sealed |
| 5        | Municipal Systems Africa Ltd   | Opened             | Received and sealed |

## 5.0 EVALUATION COMMITTEE

5.1 The Accounting Officer appointed the following independent Evaluation Committee. None was a Procurement Committee member or the Head of the Procurement Unit:

| No. | Name              | Committee Role   | Department / Expertise        |
|-----|-------------------|------------------|-------------------------------|
| 1.  | Eng. Alice Nyamal | Chairperson      | Urban Infrastructure Planning |
| 2.  | Mr. Stephen Loku  | Technical Member | Solid-Waste Engineering       |
| 3.  | Ms. Martha Adut   | Technical Member | Environmental Safeguards      |
| 4.  | Mr. Francis Lemi  | Financial Member | Budget and Cost Analysis      |
| 5.  | Ms. Joyce Wani    | Legal Member     | Legal Affairs                 |

## 6.0 TECHNICAL EVALUATION

6.1 Technical Proposals were evaluated under **ITC 21 and PDS 21.1** against a mandatory minimum technical score of **75%** using the disclosed criteria:

| Technical Criterion                                      | Maximum Points |
|----------------------------------------------------------|----------------|
| Relevant experience of the consulting firm               | 15             |
| Adequacy and quality of methodology and work plan        | 35             |
| Qualifications and competence of key experts             | 40             |
| Knowledge transfer and participation of national experts | 10             |
| Total                                                    | 100            |

6.2 All five proposals passed preliminary examination. The detailed technical scores were:

| Rank | Firm No. | Consultant                     | Technical Score (%) | Threshold Result |
|------|----------|--------------------------------|---------------------|------------------|
| 1    | 4        | Clean Habitat Consulting Group | 92.10               | PASS             |
| 2    | 1        | UrbanEco Planning Consortium   | 90.40               | PASS             |
| 3    | 3        | Nile Urban Solutions JV        | 86.70               | PASS             |
| 4    | 2        | GreenCity Advisory Ltd         | 81.30               | PASS             |
| 5    | 5        | Municipal Systems Africa Ltd   | 72.80               | FAIL             |

## 7.0 APPROVAL AND OPENING OF FINANCIAL PROPOSALS

7.1 At its **Twelfth Ordinary Meeting (PC/12/2026)** held on **3 June 2026** the Procurement Committee approved the Technical Evaluation Report and authorised opening the Financial Proposals of the four firms that passed the threshold.

7.2 The four qualifying Financial Proposals were opened on **7 June 2026 at 10:00 a.m.**. The Financial Proposal of Municipal Systems Africa Ltd remained sealed.

| Firm No. | Technically Qualified Firm     | Amount Read Out (USD, excl. taxes) | Taxes Stated (USD) | Total Read Out (USD) |
|----------|--------------------------------|------------------------------------|--------------------|----------------------|
| 1        | UrbanEco Planning Consortium   | 498,000                            | 89,640             | 587,640              |
| 2        | GreenCity Advisory Ltd         | 475,000                            | 85,500             | 560,500              |
| 3        | Nile Urban Solutions JV        | 492,000                            | 88,560             | 580,560              |
| 4        | Clean Habitat Consulting Group | 525,000                            | 94,500             | 619,500              |

## 8.0 FINANCIAL EVALUATION AND BUDGET COMPLIANCE

8.1 Financial Proposals were checked for completeness, arithmetic accuracy, consistency and compliance with the fixed budget under **ITC 25–27 and the relevant PDS provisions**.

| Firm                           | Finding                                                                  | Correction / Budget Treatment                                                    |
|--------------------------------|--------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| UrbanEco Planning Consortium   | No arithmetic error identified.                                          | Evaluated at USD 498,000 — within budget.                                        |
| GreenCity Advisory Ltd         | Training subtotal overstated by USD 2,000.                               | Subtract USD 2,000; evaluated at USD 473,000 — within budget.                    |
| Nile Urban Solutions JV        | No arithmetic error identified.                                          | Evaluated at USD 492,000 — within budget.                                        |
| Clean Habitat Consulting Group | Proposal of USD 525,000 exceeded the disclosed USD 500,000 fixed budget. | Reject from further consideration; budget cannot be negotiated upward under FBS. |

8.2 The budget-compliant proposals were ranked by their technical scores, not by price:

| Technical Rank | Firm                           | Technical Score (%) | Corrected Price (USD) | Budget Status             | Final FBS Rank |
|----------------|--------------------------------|---------------------|-----------------------|---------------------------|----------------|
| 2              | UrbanEco Planning Consortium   | 90.40               | 498,000               | Within budget             | 1              |
| 3              | Nile Urban Solutions JV        | 86.70               | 492,000               | Within budget             | 2              |
| 4              | GreenCity Advisory Ltd         | 81.30               | 473,000               | Within budget             | 3              |
| 1              | Clean Habitat Consulting Group | 92.10               | 525,000               | Exceeds budget — rejected | Not ranked     |

**FBS determination:** **UrbanEco Planning Consortium** is the highest technically ranked consultant whose corrected Financial Proposal does not exceed the fixed budget. No combined score and no lowest-price ranking were used.

## 9.0 RECOMMENDATION AND PROPOSED NEGOTIATIONS

9.1 The Evaluation Committee recommends approval to negotiate and, subject to successful negotiations, award the contract to **UrbanEco Planning Consortium, Plot 8, Airport Road, Juba, South Sudan** for **USD 498,000 exclusive of taxes**. Estimated taxes are **USD 89,640** and the indicative total including taxes is **USD 587,640**.

**Matters to be confirmed or negotiated:**

- Final methodology, work plan, deliverable timetable and twelve-month completion period.
- Availability and deployment of all proposed key experts and national specialists.
- Allocation of the fixed budget among staff inputs, fieldwork, stakeholder consultations, surveys, training and reimbursable expenses.
- Performance indicators, municipal consultation arrangements, environmental and social safeguards, and ownership of plans, datasets and source files.
- Applicable taxes, payment milestones, insurance and contract conditions.

Negotiations must not increase the fixed budget or materially reduce the technical quality and scope. If negotiations fail, the Procuring Entity should seek approval before inviting the next highest technically ranked consultant whose price is within budget.

## 10.0 SUBMISSION AND CERTIFICATION BY THE EVALUATION COMMITTEE

The Evaluation Committee submits this Fixed-Budget Selection Evaluation Report and recommendation directly to the Procurement Committee. No views or endorsement of the Procurement Committee Secretariat form part of this submission.

We certify that the fixed budget was disclosed in the RFP; only firms meeting the technical threshold proceeded to financial evaluation; proposals exceeding the fixed budget were rejected; no combined or lowest-cost score was used; and the recommended consultant is the highest technically ranked firm within budget.

| Name              | Committee Role   | Signature | Date         |
|-------------------|------------------|-----------|--------------|
| Eng. Alice Nyamal | Chairperson      | [Signed]  | 14 June 2026 |
| Mr. Stephen Loku  | Technical Member | [Signed]  | 14 June 2026 |
| Ms. Martha Adut   | Technical Member | [Signed]  | 14 June 2026 |
| Mr. Francis Lemi  | Financial Member | [Signed]  | 14 June 2026 |
| Ms. Joyce Wani    | Legal Member     | [Signed]  | 14 June 2026 |

**Submitted to:** Procurement Committee, Ministry of Lands, Housing and Urban Development | **Meeting:** PC/13/2026 — 20 June 2026

*Important: This is a fictional completed example. Replace all blue entries and verify applicable RFP clauses, tax rules, approval thresholds and FBS procedures before official use.*

**JUBA MUNICIPAL INFRASTRUCTURE AUTHORITY**  
**PROCUREMENT COMMITTEE CIRCULAR RESOLUTION FOR APPROVAL**

**CIRCULAR RESOLUTION NO. JMIA/PC/CR/004/2026**

| Administrative Field                   | Details                                                                        |
|----------------------------------------|--------------------------------------------------------------------------------|
| Date circulated                        | 16 July 2026                                                                   |
| Time circulated                        | 9:00 a.m. (South Sudan local time)                                             |
| Deadline for members' responses        | 17 July 2026 at 4:00 p.m. (South Sudan local time)                             |
| Mode of circulation                    | Official email and sealed hard copy                                            |
| Secretary to the Procurement Committee | Mr. Mark Lual, Head of Procurement Unit                                        |
| Subject                                | Approval of Addendum No. 1 to the Bidding Document for JMIA/GOODS/NCB/004/2026 |
| Procurement                            | Supply and Delivery of Solar-Powered Street Lights                             |

**1.0 PURPOSE OF THE CIRCULAR RESOLUTION**

**1.1** This circular seeks the Procurement Committee's decision on the proposed **Addendum No. 1** to the Bidding Document for the supply and delivery of solar-powered street lights. A circular resolution is proposed because bidders require prompt clarification and the revised submission period must be communicated before the existing deadline.

**1.2** Members shall review the attached documents and indicate one of the following: **APPROVE**; **DO NOT APPROVE**; or **DEFER TO A MEETING**. Any member may require that the decision be deferred and considered at a Procurement Committee meeting.

**2.0 BASIS AND PROCEDURAL SAFEGUARDS**

| Requirement                          | Application to this Circular                                                                                                                                                                    |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Decision without convening a meeting | The Committee may decide by circular resolution in accordance with the applicable guidelines issued by the Authority.                                                                           |
| Right to require a meeting           | Any member may select "DEFER TO A MEETING"; if exercised, this circular process stops and the matter is placed before a Committee meeting.                                                      |
| Quorum                               | At least half of the appointed Committee members must participate. The Committee has five members; half is rounded up to the next whole member, so at least three valid responses are required. |
| Legal effect                         | A valid circular resolution has the same force and effect as a decision made at a duly constituted Committee meeting.                                                                           |
| Minutes                              | The decision and complete voting record must be incorporated into the minutes of the next succeeding Procurement Committee meeting.                                                             |
| Conflicts and confidentiality        | Each member must disclose any conflict of interest and preserve the confidentiality of procurement information.                                                                                 |

### 3.0 BACKGROUND AND JUSTIFICATION

**3.1** The bidding document was issued on **20 June 2026** with an original submission deadline of **22 July 2026 at 10:00 a.m.**. During the clarification period, bidders requested additional information on battery autonomy, pole galvanisation thickness, lighting-control protocols and delivery phasing.

**3.2** The User Department and technical officers reviewed the requests and prepared revised technical provisions. To allow bidders sufficient time to incorporate the revisions, the Procurement Unit recommends extending the deadline to **5 August 2026 at 10:00 a.m.**.

| Proposed Addendum Item  | Current Provision                | Proposed Amendment                                                                            |
|-------------------------|----------------------------------|-----------------------------------------------------------------------------------------------|
| Battery autonomy        | Minimum 10 hours                 | Minimum 12 hours at rated load, supported by manufacturer's data sheet                        |
| Pole protection         | Hot-dip galvanised               | Minimum average zinc coating of 85 µm, supported by inspection certificate                    |
| Control system          | Automatic dusk-to-dawn operation | Automatic dusk-to-dawn operation with programmable dimming and remote fault-status capability |
| Delivery schedule       | Single delivery within 90 days   | Two phases: 60% within 75 days and balance within 105 days                                    |
| Bid submission deadline | 22 July 2026 at 10:00 a.m.       | 5 August 2026 at 10:00 a.m.                                                                   |

### 4.0 DOCUMENTS CIRCULATED FOR REVIEW

| Attachment | Document                                                          | Status                 |
|------------|-------------------------------------------------------------------|------------------------|
| A          | Draft Addendum No. 1 to the Bidding Document                      | Attached               |
| B          | Consolidated bidder clarification requests and proposed responses | Attached               |
| C          | Technical memorandum supporting specification amendments          | Attached               |
| D          | Original Procurement Committee approval of the Bidding Document   | Attached for reference |
| E          | Updated procurement timetable                                     | Attached               |

### 5.0 PROPOSED RESOLUTION

#### IT IS PROPOSED THAT THE PROCUREMENT COMMITTEE RESOLVES TO:

- Approve Addendum No. 1 to Bidding Document No. JMIA/GOODS/NCB/004/2026 in the form circulated with this resolution.
- Approve extension of the bid submission deadline from 22 July 2026 at 10:00 a.m. to 5 August 2026 at 10:00 a.m.
- Direct the Procurement Unit to issue the approved Addendum simultaneously to every bidder that obtained the Bidding Document and to publish it through the same channels used for the Invitation for Bids.
- Direct the Procurement Unit to maintain evidence of simultaneous transmission and place this circular resolution, all responses and the Addendum on the official procurement file.
- Require this decision to be recorded in the minutes of the next succeeding Procurement Committee meeting.

## 6.0 MEMBER'S RESPONSE FORM

Each member must complete and sign one response. A conditional approval shall be treated as a request for clarification unless the condition is expressly incorporated into the resolution by all participating members.

| Select One                                  | Meaning                                                                                  |
|---------------------------------------------|------------------------------------------------------------------------------------------|
| <input type="checkbox"/> APPROVE            | I approve the proposed resolution as circulated.                                         |
| <input type="checkbox"/> DO NOT APPROVE     | I do not approve. Reasons must be stated below.                                          |
| <input type="checkbox"/> DEFER TO A MEETING | I require the decision to be deferred and considered at a Procurement Committee meeting. |

## 6.1 MEMBER CERTIFICATION AND COMMENTS

I confirm that I reviewed the circular resolution and its attachments, selected one response above, disclosed any actual or potential conflict of interest, and returned this response personally before the stated deadline.

| Reasons, Comments or Conflict-of-Interest Disclosure |           |               |
|------------------------------------------------------|-----------|---------------|
| <hr/> <hr/>                                          |           |               |
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| <hr/> <hr/>                                          |           |               |
| Member's Name                                        | Signature | Date and Time |
| <hr/>                                                | <hr/>     | <hr/> <hr/>   |

*Instruction: Make one copy of sections 6.0–6.1 for each Procurement Committee member, or obtain an individually signed electronic response that contains the same declarations and choices.*

## 7.0 CIRCULAR RESPONSE AND DECISION RECORD

*The Secretary shall complete this section after the response deadline. The sample record below assumes that no member required deferral to a meeting.*

| No. | Committee Member    | Position                                                     | Response | Conflict Declared | Date/Time Received       |
|-----|---------------------|--------------------------------------------------------------|----------|-------------------|--------------------------|
| 1   | Dr. James Wani      | Chairperson — Director General of Finance and Administration | APPROVE  | None              | 16 July 2026, 11:20 a.m. |
| 2   | Mr. Mark Lual       | Secretary — Head of Procurement Unit                         | APPROVE  | None              | 16 July 2026, 2:05 p.m.  |
| 3   | Eng. Peter Loku     | Member                                                       | APPROVE  | None              | 17 July 2026, 9:10 a.m.  |
| 4   | Ms. Mary Achol Deng | Member                                                       | APPROVE  | None              | 17 July 2026, 11:45 a.m. |

| No. | Committee Member | Position | Response       | Conflict Declared | Date/Time Received |
|-----|------------------|----------|----------------|-------------------|--------------------|
| 5   | Mr. Samuel Mabor | Member   | NO<br>RESPONSE | Not applicable    | —                  |

## 8.0 QUORUM AND OUTCOME

| Test                                              | Result                                                  |
|---------------------------------------------------|---------------------------------------------------------|
| Total appointed members                           | 5                                                       |
| Minimum participation required (half, rounded up) | 3                                                       |
| Valid responses received                          | 4                                                       |
| Member requiring deferral to a meeting            | None                                                    |
| Votes approving                                   | 4                                                       |
| Votes not approving                               | 0                                                       |
| Quorum achieved                                   | YES                                                     |
| Outcome                                           | APPROVED by Circular Resolution No. JMIA/PC/CR/004/2026 |

## 9.0 CERTIFICATION OF CIRCULAR RESOLUTION

I certify, as the non-member Secretary to the Procurement Committee, that this circular resolution was transmitted to the Chairperson and all four Committee members; four valid responses were received before the deadline; the required quorum of three was achieved; no member required deferral to a meeting; and the proposed resolution was approved by all four participating members. The Secretary did not vote and was not counted in the quorum.

The approved decision has the same force and effect as a decision made at a duly constituted meeting and shall be entered in the minutes of the next succeeding Procurement Committee meeting.

| Certification Role                                  | Name and Official Title                                         | Signature | Date         |
|-----------------------------------------------------|-----------------------------------------------------------------|-----------|--------------|
| Secretary to the Procurement Committee (non-member) | Mr. Mark Lual — Head of Procurement Unit                        | [Signed]  | 17 July 2026 |
| Chairperson of the Procurement Committee            | Dr. James Wani — Director General of Finance and Administration | [Signed]  | 17 July 2026 |

**Next meeting minute reference:** To be recorded under Agenda Item 6.2 of the next Procurement Committee meeting.

*Important: This is a fictional completed example based on the circular-resolution provisions supplied by the user. Confirm the applicable regulation, Authority guidelines, Committee voting rules and approved membership before official use.*